



Godavari Foundations
Godavari College Of Nursing
 Nh 6, Gat No 57/1, 57/2, Khirdi Shivar Tal & Dist Jalgaon,
 Maharashtra 425309 (India)

Staff Performance Self-Appraisal Report

Academic Year: From 01/08/2021 to 31/07/2022

Name of Faculty	Khurajam Menas devi		
Qualification	M.Sc (Nursing)	Designation:	Associate professor
Department	OBGYN	Date of Joining	14/9/2021
University Approved faculty with Date	25/10/2021	Total Teaching Exp.:	9 yrs 9 months

SECTION- I.

Teaching Learning and Evaluation: (Total Credit Points:40)

A. Teaching Load Details (15 Credit Points)							To be filled by Faculty	
No. of Lectures /Practical Scheduled	No. of Lectures/ Practical Conducted	No. of Tutorials/ SGD Scheduled	No. of Tutorials/ SGD Conducted	No. of Seminar/ Demonstration Scheduled	No. of Seminar/ Demonstration Conducted	Overall Percentage of Attendance	Result of Subject	
150	160	-	-	10	10	99%	-	
Guidelines for Evaluation: - Teaching Load Conducted (100% or more: 15 credit points ; 90 – 99 conducted: 12 credit points ; 80 – 89 % conducted: 9 credit points; 70 – 79 % conducted: 6 credit points; Below 69% conducted: 3 credit points)								

B. Teaching Load Academic Schedule Details: (25 Credit Points)					To be filled by Faculty
Use of Pedagogical Aids in T-L method (5 credit points)	Paper setting/ Paper checking Departmental work (5 credit points)	Efforts taken for improvement of Students performance (5 credit points)	Project Guided to Students (5 credit points)	Funded Research Projects Undertaken (5 credit points)	
Yes	Yes	Yes	Yes	-	

SECTION: II

Research, Academic Contribution and Professional Achievements: (Total Credit Points:60)

A. Examination Duties at University level / College level: (10 credit points)				To be filled by faculty
Sr	Examination	Centre	Worked as ✓ External / Internal	Duration in Days
1.	1st yr PBBSC (N)	Godavari College of Nsg	Internal	1 day
2.	4th yr B.BSC (N)	SSUP, Awangabad	External	1 day
3.	1st yr PBBSC (N)	Godavari College of Nsg	Internal	1 day
4.	2nd yr B.BSC (N)	Godavari College of Nsg	Internal	2 day
5.	4th yr B.BSC (N)	Godavari College of Nsg	Internal	1 day
Guidelines for Evaluation: Duration of Examination: 1 day one credit point. Maximum 10 credit points				

B. Research Article Published in National, International Journal / Book Chapter Published				
First author: 7 Credit Point /Activity; Second author: 5 Credit Point /Activity. (Max. 2 activity)				
1.	Title			
	Name of Journal	—	ISSN/ISBN No.	
	Indexed In		Author Order	
	Publication Details	Year/Volume/Issue/Page Number		
2.	Title of Book			
	Publisher	—	ISBN No.	
	Publication Details	Edition / Year		

C. Paper / Poster presented in conference				
5 Credit Point /Activity (Max. 2 activity)				
1,	Title of Paper / Poster			
	Conference Details	Organized by	—	
		Place and Date		
2.	Title of Paper / Poster			
	Conference Details	Organized by	—	
		Place and Date		

D. Seminar/ Conference/ Workshop/ CPD/ FDP, etc Participated				
5 Credit Point /Activity (Max. 2 activity)				
Sr	Name of Program	Place & Date	Duration	Organized by
1.	OSCE	11/2/2022	1 day	Jabalpur Institute of Nursing
2.	Research methodology	24/2/2022 - 26/2/2022	3 day	Podaravai College of Nsg

E. Contribution as Resource Person, Invited speaker, Reviewer, Session Chair, Members of Conference Committee (Not organized by own institute) / Patent/ Copy right				
8 Credit Point /Activity (Max. 2 activity)				
Sr	Name of Program	Place & Date	Contribution as	Organized by
1.		—		
2.				

Attached copy of all relevant document for Section II

SECTION- III

Extension and Co-Curricular activities with Professional Development: (Total Credit Point: 30)

A. Participation in organizing curricular/ co-curricular/ extracurricular activities

5 Credit Point /Activity (Max. 2 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.	Anti ragging Committee	Member	Counselling	2 years
2.	Code of Conduct	Member	Guidance	2 years

**Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)**

B. Contribution in UG/PG Admission process/ Counselling/ Institutional Development (NAAC/NABH etc)

5 Credit Point /Activity (Max. 2 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.	NAAC criteria 1	Incharge	documentation	2 years.
2.				

**Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)**

C. Participation in Administrative and other responsibility

5 Credit Point /Activity (Max. 2 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.		—		
2.				

**Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)**

SECTION- IV

Involvement of staff in other Activities/ Additional Academic Progress: (Total Credit Point: 20)

A. MoU made with organization/ Alumni work

5 Credit Point /Activity (Max. 1 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.		—		

**Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)**

B. Additional degree/ super speciality degree/ Ph.D./

5 Credit Point /Activity (Max. 1 activity)

Sr	Name of Program (course)	Place & Registration Date	Duration of Program	Present Status
1.		—		

C. Short courses / online courses done by faculty

5 Credit Point /Activity (Max. 1 activity)

Sr	Name of Course	Conducted by	Course Duration	Date of Result
1.		—		
2.				

Attached copy of all relevant document

D. Any Award / Appreciation Certificate (Not from own Institution) received by faculty

5 Credit Point /Award or Appreciation Certificate (Max. 1 Consider)

Sr	Name of Award	Place & Date	Local/ State/ any other	Awarding agency
1.		—		
2.				

Attached copy of all relevant document

SECTION- V**Other Information****A. Leave taken by faculty / Absent from the Institute with details: (From 01/08/2021 to 31/07/2022)**

C.L	S.L	P.L	C-off	SPL	LWP
46	—	—	6	—	NO.

B. Memos received during said assessment year:

Nil

C. Target Given/Faculty Commitment (if Any):

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Declaration:

I, Khurajam Menao devi, faculty of
OBGYN Department, hereby declare that the information provided is
true and complete to the best of my knowledge.

Date:

Place:

Kh. Menao
(Name & Sign of Faculty)

The information supplied by staff Khurajam Menao devi
is verified and found to be correct and authentic.

Kh. Menao
Signature Head of Department

	Remark
H.O.D.:	—
Registrar:	—
Dean:	—

I. Summary: API Score Sheet (Evaluation Table)

Particulars	Section I		Section II					Section III			Section IV				Total
	A	B	A	B	C	D	E	A	B	C	A	B	C	D	
Total Credit Points	15	25	10	14	10	10	16	10	10	10	5	5	5	5	150
Credit Points Obtained	12	20	10	—	—	10	—	10	05	—	—	—	—	—	67

Evaluation Analysis and feedback to faculty:

Credit points 50% - 60% = Need to give assurance for improvement in next assessment year

Credit points 60% - 74% = Encourage to improve next year.

Credit points 75% and above = Issue letter of Appreciation

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Principal

Godavari College of Nursing, Jalgaon

PRINCIPAL
GODAVARI COLLEGE OF NURSING
JALGAON



Chairman

Godavari Foundation

Godavari College of Nursing, Jalgaon



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

Maharashtra University of Health Sciences, Nashik

वणी - दिंडोरी रोड, म्हासळ, नाशिक - ४२२००४, Vani-Dindori Road, Mhasrul, Nashik- 422 004

EPABX: 0253-2539100-300, Fax - 0253-2539200, Phone: 0253-2539235

E-mail : academic1@muhs.ac.in Web.: www.muhs.ac.in

डॉ. कालिदास द. चव्हाण

एम.बी.बी.एस., एम.डी. (न्यायवैद्यकशास्त्र),

कुलसचिव

Dr. Kalidas D. Chavan

M.B.B.S., M.D. (Forensic Medicine)

Registrar

MUHS/Allied Health Sciences/MUHS-046769/2019

Date: 13/01/2023

To,
The Dean / Principal / Director,
Godavari Foundation's Godavari College of Nursing, Jalgaon

SUB: Regarding approval of Title & Synopsis.

Sir / Madam,

With reference to the above, it is informed that, the proposal of "Title & Synopsis of Dissertation" of following student is duly "Accepted" by the BORS Committee of the College. Accordingly, the University hereby grant approval to the Title & Synopsis proposal of following student(s).

Name of Student	AKSHATA KISHOR RAUT
Name of Guide	Khurajam Menaodevi
Course/ Specialty	Allied Health Sciences Obstetrics & Gynaecological Nursing
Academic Year of admission	2021-22
Name of the College	Godavari Foundation's Godavari College of Nursing, Jalgaon
Title of Synopsis	"A STUDY TO ASSESS THE KNOWLEDGE AND EFFECTIVENESS OF AN INFORMATION BOOKLET REGARDING LIFESTYLE MODIFICATIONS IN POLYCYSTIC OVARIAN DISEASE AMONG NURSING STUDENTS AT SELECTED NURSING SCHOOLS AT SELECTED CITY"

- 1) Please note that the appearance of the concerned student to the final year examination is subject to final eligibility of the university and fulfillment of relevant rules and regulations of the concerned central council / university
- 2) It is mandatory for the candidate to work for minimum 18 months on the title & synopsis approved by the university prior to submission of dissertation, failing which the term of the candidate shall be extended by the college to that extent
- 3) It is also mandatory for the colleges to maintain Teacher : Student ratio as per norms prescribed by concerned Central Council/University

Sd/-
Registrar



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

Maharashtra University of Health Sciences, Nashik

वणी - दिंडोरी रोड, म्हसळ, नाशिक - ४२२००४, Vani-Dindori Road, Mhasrul, Nashik- 422 004

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E-mail : academic1@muhs.ac.in Web.: www.muhs.ac.in

डॉ. कालिदास द. चव्हाण

एम.बी.बी.एस, एम.डी.(न्यायवैद्यकशास्त्र),

कुलसचिव

Dr. Kalidas D. Chavan

M.B.B.S., M.D.(Forensic Medicine)

Registrar

MUHS/Allied Health Sciences/MUHS-046775/2019

Date: 13/01/2023

To,
The Dean / Principal / Director,
Godavari Foundation's Godavari College of Nursing, Jalgaon

SUB:Regarding approval of Title & Synopsis.

Sir / Madam,

With reference to the above, it is informed that, the proposal of "Title & Synopsis of Dissertation" of following student is duly "Accepted" by the BORS Committee of the College. Accordingly, the University hereby grant approval to the Title & Synopsis proposal of following student(s).

Name of Student	SEJAL SUHAS GURJAR
Name of Guide	Khurajam Menaodevi
Course/ Specialty	Allied Health Sciences Obstetrics & Gynaecological Nursing
Academic Year of admission	2021-22
Name of the College	Godavari Foundation's Godavari College of Nursing, Jalgaon
Title of Synopsis	"AN EXPERIMENTAL STUDY TO ASSESS THE EFFECTIVENESS OF APPLYING BETADINE OVER THE EPISIOTOMY WOUND IN REDUCING THE DURATION OF HEALING AMONG THE PNC MOTHERS AT SELECTED HOSPITAL"

- 1) Please note that the appearance of the concerned student to the final year examination is subject to final eligibility of the university and fulfillment of relevant rules and regulations of the concerned central council / university
- 2) It is mandatory for the candidate to work for minimum 18 months on the title & synopsis approved by the university prior to submission of dissertation, failing which the term of the candidate shall be extended by the college to that extent
- 3) It is also mandatory for the colleges to maintain Teacher : Student ratio as per norms prescribed by concerned Central Council/University

Sd/-
Registrar

Note: This is system generated certificate and does not required signature



महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

Maharashtra University of Health Sciences, Nashik

वणी - दिंडोरी रोड, म्हासुळ, नाशिक - ४२२००४, Vani-Dindori Road, Mhasrul, Nashik- 422 004

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E-mail : academic1@muhs.ac.in Web.: www.muhs.ac.in

डॉ. कालिदास द. चव्हाण

एम.बी.बी.एस. एम.डी. (न्यायवैद्यकशास्त्र),

कुलसचिव

Dr. Kalidas D. Chavan

M.B.B.S., M.D.(Forensic Medicine)

Registrar

MUHS/Allied Health Sciences/MUHS-046765/2019

Date: 13/01/2023

To,
The Dean / Principal / Director,
Godavari Foundation's Godavari College of Nursing, Jalgaon

SUB: Regarding approval of Title & Synopsis.

Sir / Madam,

With reference to the above, it is informed that, the proposal of "Title & Synopsis of Dissertation" of following student is duly "Accepted" by the BORS Committee of the College. Accordingly, the University hereby grant approval to the Title & Synopsis proposal of following student(s).

Name of Student	PRAJAKTA LAJRAS VALVI
Name of Guide	Khurajam Menaodevi
Course/ Specialty	Allied Health Sciences Obstetrics & Gynaecological Nursing
Academic Year of admission	2021-22
Name of the College	Godavari Foundation's Godavari College of Nursing, Jalgaon
Title of Synopsis	"A Study to assess the effectiveness of Structured teaching programme (STP) on knowledge and attitude regarding stem cell and cord blood banking among Fourth year Basic B.sc Nursing Students at selected Nursing college in the city."

- 1) Please note that the appearance of the concerned student to the final year examination is subject to final eligibility of the university and fulfillment of relevant rules and regulations of the concerned central council / university
- 2) It is mandatory for the candidate to work for minimum 18 months on the title & synopsis approved by the university prior to submission of dissertation, failing which the term of the candidate shall be extended by the college to that extent
- 3) It is also mandatory for the colleges to maintain Teacher : Student ratio as per norms prescribed by concerned Central Council/University

Sd/-
Registrar

Note: This is system generated certificate and does not required signature



"Nursing is a process to achieve health and productive life"

Swatantra Senani Uttamraoji Patil Nursing College, Aurangabad

Kai Ramchandra Undangawkar Maharaj Bhuuddeshiya Shikshan
Prasarak Mandal Management of Reg. No. : MH321/2001



Kai Ramchandra Undangawkar
Maharaj



Swatantra Senani Uttamraoji Patil

Ref. No. : SSUPNC/1781/07

Date : 06/08/2022

ATTENDANCE REPORT

This is certify that Mr /Ms / Mrs. **KHURAIJAM MENAO DEVI**
(GODAVARI CON JALGAON) Has conducted the practical examination at our
centre as ~~Internal~~ / External Examiner on 06/08/2022 for **IV Year Basic B.Sc**
Nursing in the subject of **OBGY**.


Principal
Swatantra Senani Uttamraoji Patil
Nursing College, Shivaji Nagar East
E-Sector, Aurangabad-431 009



"Nursing is a process to achieve health and productive life"

Swatantra Senani Uttamraoji Patil Nursing College, Aurangabad

Kai Ramchandra Undangawkar Maharaj Bhuuddeshiya Shikshan
Prasarak Mandal Management of Reg. No. : MH321/2001



Kai Ramchandra Undangawkar
Maharaj



Swatantra Senani Uttamraoji Patil

Ref. No. : SSUPNC/1781/27/8/2022

Date 26/08/2022

ATTENDANCE REPORT

This is certify that Mr /Ms / Mrs. **KHURAIJAM MENAO DEVI**
(**GODAVARI CON JALGAON**) Has conducted the practical examination at our
centre as ~~Internal~~ / External Examiner on 26/08/2022 for **I Year Post Basic B.Sc**
Nursing in the subject of **Maternal Nursing**.

Principal

Swatantra Senani Uttamraoji Patil
Nursing College, Shivaji Nagar East
E-Sector, Aurangabad- 431 009



MINOR EDUCATION SOCIETY'S

LT. PANDURANG PATIL NURSING COLLEGE

APPROVED BY:
I.N.C. NEW DELHI, M.N.C. MUMBAI.
AFFILIATED TO
M.U.H.S, NASHIK, MAHARASHTRA.

ADDRESS:
STATE HIGHWAY 197, BARSII TAKLI ROAD,
KANHERI SARAP, AKOLA, MAHARASHTRA,
INDIA - 444102

CONTACT:
PHONE: 855 294 1000, 8550 990 920
EMAIL: NURSING@SANMATI.IN
WEBSITE: WWW.LPPNURSING.IN

Ref. No. *Lppnd/2393-A/2022*

Date: *17/08/2022*

ATTENDANCE CERTIFICATE

This is to certified that Ms. KHURAIJAM MENAO DEVI
External Examiner for University Practical for the Subject for
Midwifery and Obstetrical Nursing of IVth Year Basic B. Sc. Nursing
Students of May / Jun 2022 Exam which was held on dated 17/08/2022.

Thanking You.

Surekha A
Principal
PRINCIPAL
Late Pandurang Patil Nursing
College, At Post-Kanheri (Sarap)
Dist. AKOLA

OUR EDUCATION INITIATIVES

• SANMATI ENGINEERING COLLEGE • SANMATI COLLEGE OF EDUCATION • SANMATI LAW COLLEGE • LT. PANDURANG PATIL
NURSING COLLEGE • MOHANLALJI WALCHALE COLLEGE

PRESIDENT
HON. SHRI. MOHANLALJI JAIN
SECRETARY
HON. ADV. VAISHALI WALCHALE JAIN



VAIDYANATH SARVANGIN VIKAS PRATHISTHAN'S
VAIDYANATH INSTITUTE OF NURSING,
Approved by Indian Nursing Council, New Delhi. Affiliated with Maharashtra University Of Health Science's, N
Maharashtra Nursing Council, Mumbai and Recognized By Govt, Maharashtra.

Dr Suryakanth Munde
President

Tanaji Chate
Secretary

Ref No: - VSVP/VION/1845/2023

Date: - 06/01/2023

ATTENDANCE CERTIFICATE

This is to certify that **Mrs. Khurajam Meno Devi** from, Godavari College of Nursing, Jalgaon has appointed as a Practical External Examiner for the subject of **MIDWIFERY AND OBSTETRICAL NURSING** to Fourth year Basic B.Sc Nursing, which had conducted by MUHS Nashik, Winter-2022 Examination on 06/01/2023.

Chopade
Principal
PRINCIPAL
Vaidyanath Institute of Nursing
Parli-V. Dist. Beed.



JABALPUR INSTITUTE OF NURSING SCIENCES & RESEARCH,
HITKARINI SABHA, JABALPUR (MP)




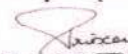
**CERTIFICATE
OF PARTICIPATION**

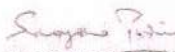
This is to certify that

Khuraijam menao devi

has successfully participated in the Faculty Development program on
"Objective Structured Clinical Examination (OSCE)"
On 11th February 2022 Organized by
Jabalpur Institute of Nursing Sciences and Research ,
Jabalpur (M.P.)INDIA


Prof. (Dr.) Sapna Das
Organizing Chairperson
Principal


Mrs. Princey Shaji
Organizing Secretary
Vice Principal


Mrs. Sunaina Pateria
Patron
Chairman



f_certificate_full_no

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

Dindori Road, Mhasrul, Nashik - 422004

Tel : (0253) 2539292, Fax : (0253) 2539295

Website : www.muhs.ac.in, E-mail : registrar@muhs.ac.in

Institute of Medical Education Technology and Teachers' Training

This is to certify that

Dr./Mr./Smt. khurajam menao devi

has participated as a Delegate in

Basic Research Methodology Workshop

held from 24-Feb-2022 to 26-Feb-2022

Organised by

Godavari Foundations, Godavari College of Nursing, Jalgaon

Approved vide letter no. MUHS/IMETTT/24/2022 , dated 15-Feb-2022

Certificate Barcode :



2 0 2 2 / 3 7 2 - 2 2 3 3 4



Registrar
MUHS, Nashik

Date : 27-May-2022 Time : 10:15:22



Godavari Foundations
Godavari College Of Nursing
 Nh 6, Gat No 57/1, 57/2, Khirdi Shivar Tal & Dist Jalgaon,
 Maharashtra 425309 (India)

Staff Performance Self-Appraisal Report

Academic Year: From 01/08/2021 to 31/07/2022

Name of Faculty	Ms. Manosama Kachyap		
Qualification	M.Sc Nursing	Designation:	Associate Professor
Department	Medical Surgical Nursing	Date of Joining	12/8/2014
University Approved faculty with Date	MUHS/PG/E-C/1868/2021. 22/10/2021	Total Teaching Exp.:	10 Yrs; 6 Mths

SECTION- I.

Teaching Learning and Evaluation: (Total Credit Points:40)

A. Teaching Load Details (15 Credit Points)							To be filled by Faculty	
No. of Lectures /Practical Scheduled	No. of Lectures/ Practical Conducted	No. of Tutorials/ SGD Scheduled	No. of Tutorials/ SGD Conducted	No. of Seminar/ Demonstration Scheduled	No. of Seminar/ Demonstration Conducted	Overall Percentage of Attendance	Result of Subject	
120 Hrs.	130 Hrs.	-	-	20 Hrs.	25 Hrs.	90%		
Guidelines for Evaluation: - Teaching Load Conducted (100% or more: 15 credit points ; 90 – 99 conducted: 12 credit points ; 80 – 89 % conducted: 9 credit points; 70 – 79 % conducted: 6 credit points; Below 69% conducted: 3 credit points)								

B. Teaching Load Academic Schedule Details: (25 Credit Points)					To be filled by Faculty	
Use of Pedagogical Aids in T-L method (5 credit points)	Paper setting/ Paper checking Departmental work (5 credit points)	Efforts taken for improvement of Students performance (5 credit points)	Project Guided to Students (5 credit points)	Funded Research Projects Undertaken (5 credit points)		
Yes	Yes	Yes	Yes	5%		

SECTION: II

Research, Academic Contribution and Professional Achievements: (Total Credit Points:60)

A. Examination Duties at University level / College level: (10 credit points)				To be filled by faculty	
Sr	Examination	Centre	Worked as External / Internal	Duration in Days	
1.	Summer 2022	GF'S GCON Jalgaon	Internal	1 Day	
2.	Summer 2022	GF'S GCON Jalgaon	Internal	1 Day	
3.	Summer 2022	Dr. Pujabhai Deshpande	External	3 days	
4.	Summer 2022	GF'S GCON Jalgaon	Internal	4 Days	
5.	Summer 2022	GF'S GCON, Jalgaon	Internal	2 Days	

Guidelines for Evaluation: Duration of Examination: 1 day one credit point. Maximum 10 credit points

B. Research Article Published in National, International Journal / Book Chapter Published

First author: 7 Credit Point /Activity; Second author: 5 Credit Point /Activity. (Max. 2 activity)

1.	Title	Effectiveness of SIM on knowledge regarding communication to unconscious patient among staff Nurses working at ICU		
	Name of Journal	JSSR	ISSN/ISBN No.	2319-7064.
	Indexed In		Author Order	1st author
	Publication Details	Year/Volume/Issue/Page Number	2017/6/6/1	
2.	Title of Book			
	Publisher		ISBN No.	
	Publication Details	Edition / Year		

C. Paper / Poster presented in conference

5 Credit Point /Activity (Max. 2 activity)

1,	Title of Paper / Poster			
	Conference Details	Organized by	-	
		Place and Date		
2.	Title of Paper / Poster			
	Conference Details	Organized by		
		Place and Date		

D. Seminar/ Conference/ Workshop/ CPD/ FDP, etc Participated

5 Credit Point /Activity (Max. 2 activity)

Sr	Name of Program	Place & Date	Duration	Organized by
1.	International-e conference.	online mode	1 Day	Dr. Vitthalrao Vikhe Foundation's con Ahmednagar.
2.	International E-conference	Online mode.	1 Day.	K. J. Sounya college & school of nursing.

E. Contribution as Resource Person, Invited speaker, Reviewer, Session Chair, Members of Conference Committee (Not organized by own institute) / Patent/ Copy right

8 Credit Point /Activity (Max. 2 activity)

Sr	Name of Program	Place & Date	Contribution as	Organized by
1.				
2.				

Attached copy of all relevant document for Section II

SECTION- III

Extension and Co-Curricular activities with Professional Development: (Total Credit Point: 30)

A. Participation in organizing curricular/ co-curricular/ extracurricular activities

5 Credit Point /Activity (Max. 2 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.	cultural committee	coordinator	International Nurses Day celebration	12 May 2022 1 Day
2.	Student Support & Profession	Secretary	conducted life skill development prog.	3 days 15 June - 17 June 2022

Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)

B. Contribution in UG/PG Admission process/ Counselling/ Institutional Development (NAAC/NABH etc)

5 Credit Point /Activity (Max. 2 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.	Guidance & counselling cell	Secretary	Seminar	1 Day 24/6/2021.
2.	Placement cell	Member	Guided students for placement at various hosp/college.	

Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)

C. Participation in Administrative and other responsibility

5 Credit Point /Activity (Max. 2 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.	Anti Ragging Committee	member	skit on anti-ragging & its effects	22/11/2022 1 Day
2.	college student council cell/ stud. welfare	member	Preparation & leading student for university events participation	11/12/2022 29 Jan 2022

Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)

SECTION- IV

Involvement of staff in other Activities/ Additional Academic Progress: (Total Credit Point: 20)

A. MoU made with organization/ Alumni work

5 Credit Point /Activity (Max. 1 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.				

Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)

B. Additional degree/ super speciality degree/ Ph.D./				
5 Credit Point /Activity (Max. 1 activity)				
Sr	Name of Program (course)	Place & Registration Date	Duration of Program	Present Status
1.	M.Sc. Nursing	MNC, Mumbai	2 yrs.	
C. Short courses / online courses done by faculty				
5 Credit Point /Activity (Max. 1 activity)				
Sr	Name of Course	Conducted by	Course Duration	Date of Result
1.				
2.				
Attached copy of all relevant document				
D. Any Award / Appreciation Certificate (Not from own Institution) received by faculty				
5 Credit Point /Award or Appreciation Certificate (Max. 1 Consider)				
Sr	Name of Award	Place & Date	Local/ State/ any other	Awarding agency
1.				
2.				
Attached copy of all relevant document				

SECTION- V					
Other Information					
A. Leave taken by faculty / Absent from the Institute with details: (From 01/08/2021 to 31/07/2022)					
C.L	S.L	P.L	C-off	SPL	LWP
✓					
B. Memos received during said assessment year:					
C. Target Given/Faculty Commitment (if Any):					

Declaration:

I, Ms. Manojamma Kashyap, faculty of medical surgical Nursing Department, hereby declare that the information provided is true and complete to the best of my knowledge.

Date: 1/2/2023

Place: Salgaon


(Name & Sign of Faculty)

The information supplied by staff _____
is verified and found to be correct and authentic.


Signature Head of Department

	Remark
H.O.D.:	—
Registrar:	—
Dean:	—

I. Summary: API Score Sheet (Evaluation Table)

Particulars	Section I		Section II					Section III			Section IV				Total
	A	B	A	B	C	D	E	A	B	C	A	B	C	D	
Total Credit Points	15	25	10	14	10	10	16	10	10	10	5	5	5	5	150
Credit Points Obtained	12	20	10	07	—	10	—	10	10	10	—	05	—	—	94

Evaluation Analysis and feedback to faculty:

Credit points 50% - 60% = Need to give assurance for improvement in next assessment year

Credit points 60% - 74% = Encourage to improve next year.

Credit points 75% and above = Issue letter of Appreciation



Principal

Godavari College of Nursing, Jalgaon

PRINCIPAL
GODAVARI COLLEGE OF NURSING
JALGAON



Chairman

Godavari Foundation

Godavari College of Nursing, Jalgaon

INTERNATIONAL JOURNAL OF SCIENCE & RESEARCH



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Authored

By

Manorama Kashyap

has been published in Volume 6 Issue 6, June 2017

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International Journal of Science and Research (IJSR)

The mentioned paper is measured upto the required standard.

R. M. Deshpande

Editor in Chief, International Journal of Science and Research, India



Assess the Effectiveness of Self Instructional Module on Knowledge Regarding Communication to Unconscious Patient among Staff Nurses Working in ICU at Selected Hospitals in Maharashtra

Manorama Kashyap

Lecturer, Godavari College of nursing, Jalgaon

Abstract: *Communication has been acclaimed as the foundation of all nursing care, especially for unconscious patient who is increasingly dependent on the speech & hearing channel for sensory stimulation. The nurses working in ICU should have specialized knowledge & skills to communicate with unconscious patients. This study was based on evaluative approach. The method used for this study was Quasi- experimental one group pre test- post test. Depending on the objectives & hypothesis the data were analyzed by using various statistical tests. The study concluded that the SIM was a good method of conveying information to staff nurses regarding the necessity of communication to unconscious patient.*

Keywords: communication, unconscious patient, staff nurses, ICU, SIM

1. Introduction

“Unconsciousness spans a broad spectrum, from momentary loss of consciousness as seen with fainting, to prolonged coma that may last weeks, months or even years (Hickey, 2003).” The causes of unconsciousness will dictate the length of the coma and the prognosis⁶. According to CDC (2013) “Each year, traumatic brain injuries contribute to a substantial number of deaths and cases of permanent disability. Every year at least 1.7 million TBI’s occur either as an isolated injury or along with other injuries.” This incidence shows a greater expand of unconsciousness in a continuum. When such a greater range of population is affected by unconsciousness, it becomes a challenging experience for nurses to care and cure for the unconscious patient in a demarcated manner⁴.

Nursing is a communicative intervention and the foundation of nursing lies in the communicative attitude. In order to provide quality nursing care, we need to communicate with all patients whether sick or well conscious or unconscious³.

Intensive Care Unit is a specialized setting where the critical patient are received and cared. Most patients in critical care settings are unconscious, sensorial deprived, and have limited mobility due to disease or any other infirmity. While caring such patients, verbal communication can be easily missed or nurses consider communication as unimportant¹. Unconscious patients in Intensive Care Units (ICU) can develop sensory overload or sensory deprivation if there is lack of verbal communication with them.

Owen, A. M. et al. (2006). A classical study was carried out by Owen and his collaborators through Brain-scanning technique called **functional magnetic resonance imaging (fMRI)** which demonstrates that a woman in a vegetative state could respond to verbal commands, the scan revealed

that she activated the same areas of her brain as healthy subjects who were asked to do the same.^{8,4}

Tosch (1988) also reported that after regaining consciousness some patients said they heard and understood various conversations that took place while they were unconscious⁷.

According to Sisson (1990), Hearing is the last sense to go when a person becomes unconscious⁷.

Nurses have to successfully communicate to unconscious patient since they are deprived of all means of communication. Communication with unconscious patient is view as a good nursing practice and an essential part in the care of unconscious patient.⁵

2. Literature Survey

Abdul-Elah Alhaidary (2009) conducted grounded theory, a qualitative methodology study in Saudi Arabia on “The Value of Nurse Communication with Unconscious Patients in ICU”. A convenience sample of 40 nurses from Medical Surgical Intensive Care Unit, qualifications in between Diploma, Associate Degree, and Bachelor of Nursing, Caring for post operation patients, severe traumatic patients, and posts resuscitated patients, Nurse’s age ranging from 25 to 50 years, experience 3 years and more in Intensive Care Unit were selected for the study. He concluded from his study that in Intensive Care Unit nurses are dealing with a lot of machines and they intend to forget that they are dealing with a human being who needs respect and care which can be done with only one way by effective communication.

Finke et.al. (2008), conducted a systematic review on “the effectiveness of nurse communication with patients with complex communication needs with a focus on the use of augmentative and alternative communication” aims and

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objectives of the study were, to systematically review the research regarding communication between nurses and patients with complex communication needs (CCN). From the review it was concluded that communication between nurses and patients is critical to providing and receiving quality care. Nurses and patients have reported concern and frustration when communication is not adequate.⁵

3. Problem definition

A study to assess the effectiveness of Self Instructional Module on knowledge regarding Communication to Unconscious Patient among Staff nurses working in ICU at selected Hospitals.

Objectives

- 1) To assess the pre-test level of knowledge regarding communication to Unconscious patient among staff nurses working in I.C.U.
- 2) To assess the post- test level of knowledge regarding communication to unconscious patient among staff nurses working in I.C.U.
- 3) To assess the effectiveness of self instructional module on knowledge regarding communication to unconscious patient among staff nurses working in I.C.U.
- 4) To find out the association between pre-test levels of knowledge regarding Communication to unconscious patient among staff nurses working in Intensive Care Unit with their selected demographic variables.

4. Methodology/ approach

The present study is a quantitative study, with evaluative approach, the research design selected is quasi experimental one group pre test - post test design. This design was selected as it best matched the study topic. The study was conducted at selected hospitals in Maharashtra. The population & samples were 60 staff nurses working in ICU & fulfilling the inclusion & exclusion criteria. The sampling technique used in this study was Simple random sampling & tools used for the data collection included demographic Performa & structured knowledge questionnaire.

5. Results

Structured knowledge questionnaire was used for data collection. The analysis was done with the help of descriptive & inferential statistics such as mean, SD, percentage, 't' test, & 'p' value.

The data was analyzed and is presented in the following sections:-

Section I: Description of demographic variables of staff nurses working in ICU.

Section II: 1- Assessment of knowledge before administration of Self Instructional Module.

Section II: 2- Assessment of knowledge after administration of Self Instructional Module.

Section III: Effectiveness of Self Instructional Module.

Section VI: Association of pre- test knowledge regarding communication to unconscious patient with selected demographic variables.

Scores	Mean	SD	Mean	t- value	p- value
Pre- Test	13.53	5.017	0.648	22.62	0.000
Post Test	17.283	5.227	0.675		

Significance - $p < 0.05$

The p value is less than the level of significance that is 0.05. This indicates that there is statistical significance difference between the Pre- test & Post test score related to knowledge of staff nurses regarding communication to unconscious patient. Hence it proves that, the significance post test knowledge score was higher as compared to the pre test knowledge score. This statistical difference shows the effectiveness of Self- Instructional Module.

There is no significance association between gender, religion, marital status, qualification & area of working ICU & Experience in ICU.

6. Discussion

The finding of the study was discussed with reference to the objectives and with the findings of the other studies in this section. The present study was undertaken to assess the effectiveness of self instructional module on knowledge regarding communication to unconscious patient among staff nurses working in ICU at selected hospitals in Maharashtra.

Effective communication is one of the foundations of professional nursing practice and the art of caring holistically for patients. Indeed, as nurses are the professional groups that have the greatest contact with patients, ensuring their communication needs are fully met has been established as one of the most important skills of nursing. Even with developments in technology, most health care remains firmly communication-centered. Therefore, the more effectively and efficiently the nurse communicates, the more accomplished they will become in fulfilling their health care role.

A study was conducted by **Alasad Jafar. et.al (2005)** in Jordanian ICU's with regard to verbal communication to the critically ill patients. 28 critical care nurses from 3 hospitals were selected and interviewed along with participant observation. The study revealed that communication within the critical care setting was not effectively and consistently applied and was seen as a barrier to 'get the job done'. Unconscious patient received less verbal communication and interaction.³

Helen Sheela Wilson (2001) A study was done in CMC Vellore to assess the knowledge, practice and attitude of ICU Nurses on communication to unconscious patients. They studied 42 nurses and analyzed by observation, questionnaire, checklist, and interview. The findings concluded majority nurses had 60.9% knowledge, 11.9% practice, and most of the nurses had favorable attitude regarding communication to unconscious patient.²⁵

7. Conclusion

Results of this current study suggest that we should talk to unconscious patients, and contributes to the reflection on the practice of communication with unconscious patients, in order to sensitize nurses and other healthcare professionals to the importance of communication in the intensive care unit and contributes to improving the overall quality of care. Thus there is the need for continued research in this area to identify the most effective verbal stimuli to use, and develop a standardized message that may be used by nurses and family to make the most effective use of the communication that takes place.

8. Future Scope

The future scope of this study has implications for nursing administration, nursing education, nursing research and nursing practice.

Nursing practice

Nurses should be trained to improve their knowledge about communication to unconscious patient. For achieving knowledge they should have good observation skill, and also they should have up to date knowledge on how to communicate with an unconscious patient. The result of the study will help the nurse to enlighten their knowledge on importance of health education. The intensive care unit nurse should organize and conduct teaching programmes among other or junior registered staff nurses on communication to unconscious patient to prevent complication of ICU Syndrome.

Nursing education

Staff nurses working in ICU should be trained to acquire knowledge in assessing the clients suffering from unconsciousness and plan out a teaching program based on how to communicate with them in the hospitals. Although communication is included in the nursing curriculum more emphasis should be given to develop the skill so that they can impart the information to the clients effectively. Nurses need to be made aware that family participation is an important aspect of care. Continuing nursing education should be conducted for need awareness.

Nursing administration

Administrators in nursing service both in the hospital and community should initiate and organize In-service education programmes so that practicing nurses are kept abreast with advances in the field of nursing & could pay more emphasis on the communication needs of the patient, especially the unconscious ones.

Nursing research

One of the aims of nursing research is to expand and broaden the scope of nursing. The expanded role of a professional nurse emphasizes those activities which promote health maintenance behavior among the people. The present study is only an initial investigation in the area of assessing the knowledge of the registered staff nurses on communication to unconscious patient. Further research in the area will help the nurse to prepare observational

checklist on skills in knowledge and practice regarding communication to unconscious patient.

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- [4] Centre for disease control and prevention "Injury, prevention and Control: Traumatic brain Injury. <http://www.Cdc.gov/traumaticbraininjury>
- [5] Finke, E. H., Light, J. and Kitko, L. (2008), "A systematic review of the effectiveness of nurse communication with patients with complex communication needs with a focus on the use of augmentative and alternative communication". Journal of Clinical Nursing, 17: 2102-2115. doi: 10.1111/j.1365-2702.2008.02373.x)
- [6] Geraghty M NS309; Learning Zone 'Nursing the Unconscious Patient' 2005 Nursing Standard, 20, 1, 54-64.July182005.
- [7] Karen Leigh; Nursing times.net; "Communicating with unconscious patients"; 29 November, 2001 VOL: 97, ISSUE: 48, PAGE NO: 35
- [8] Owen, A. M. *et al.* Science 313, 1402 (2006).

Author Profile



Manorama Kashyap, Lecturer, Godavari College of Nursing, Jalgaon, Maharashtra. She has been working in the field of MSN department since 3 years. Her area of interest includes partaking & conducting workshops, CNE's, & research.



CERTIFICATE

Dr/Mr/Ms Manorama Issac

Participated as a **Delegate** in
International E-Conference

"A Life Without Pain"

on

28th January, 2022

organized by
K.J.SOMAIYA SCHOOL & COLLEGE OF NURSING
in collaboration
THE NURSING TEACHERS ASSOCIATION

Dr. Avani Oke
Principal
K.J.Somaiya School &
College Of Nursing

Dr. Farukh Khan
National President
Nursing Teachers
Association

Dr. Sushma Pandey
HOD
Medical Surgical Nursing

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Godavari Foundations
Godavari College Of Nursing
 Nh 6, Gat No 57/1, 57/2, Khirdi Shivar Tal & Dist Jalgaon,
 Maharashtra 425309 (India)

Staff Performance Self-Appraisal Report

Academic Year: From 01/08/2021 to 31/07/2022

Name of Faculty	JACINTH DHAYA. CH.		
Qualification	M.Sc., NURSING	Designation: ASSOCIATE PROFESSOR	
Department	COMMUNITY HEALTH NURSING	Date of Joining 01/08/2013	
University Approved faculty with Date	Total Teaching Exp.: 10 YEARS		

SECTION- I.

Teaching Learning and Evaluation: (Total Credit Points:40)

A. Teaching Load Details (15 Credit Points)							To be filled by Faculty	
No. of Lectures /Practical Scheduled	No. of Lectures/ Practical Conducted	No. of Tutorials/ SGD Scheduled	No. of Tutorials/ SGD Conducted	No. of Seminar/ Demonstration Scheduled	No. of Seminar/ Demonstration Conducted	Overall Percentage of Attendance	Result of Subject	
Hours Allotted 140	Hours Conducted 160	-	-	20	30	90%	92%	
Guidelines for Evaluation: - Teaching Load Conducted (100% or more: 15 credit points ; 90 – 99 conducted: 12 credit points ; 80 – 89 % conducted: 9 credit points; 70 – 79 % conducted: 6 credit points; Below 69% conducted: 3 credit points)								

B. Teaching Load Academic Schedule Details: (25 Credit Points)					To be filled by Faculty	
Use of Pedagogical Aids in T-L method (5 credit points)	Paper setting/ Paper checking Departmental work (5 credit points)	Efforts taken for improvement of Students performance (5 credit points)	Project Guided to Students (5 credit points)	Funded Research Projects Undertaken (5 credit points)		
Yes PPT, MODELS, Field visit	1 Paper setting 2 Paper checking All departmental work	Assignments, Tests, positive Reinforcement	5 Students	NIL	20	

SECTION: II

Research, Academic Contribution and Professional Achievements: (Total Credit Points:60)

A. Examination Duties at University level / College level: (10 credit points)				To be filled by faculty
Sr	Examination	Centre	Worked as External / Internal	Duration in Days
1.	MUHS Examination	Godavari college of Nursing	Internal	8
2.	DAVA MEGHE UNIVERSITY	Datta Meghe College of Nursing, Jalgaon	External	4
3.	COLLEGE LEVEL	Godavari college of Nursing Jalgaon	Internal	8
4.	MUHS EXAMINATION	M.D.V.P., H.W. college, Mumbai	External	4
5.	MUHS EXAMINATION	ALPM, Dhule	Internal	2

Guidelines for Evaluation: Duration of Examination: 1 day one credit point. Maximum 10 credit points

10 Points

B. Research Article Published in National, International Journal / Book Chapter Published				
First author: 7 Credit Point /Activity; Second author: 5 Credit Point /Activity. (Max. 2 activity)				
1.	Title	A rare neurological case report of trigeminal neuralgia.		
	Name of Journal	International Journal of Medical Studies	ISSN/ISBN No.	ISSN - 2542-2766 (Print)
	Indexed In		Author Order	
	Publication Details	Year/Volume/Issue/Page Number	Vol, 7, No 4 (2022) Pg. 42-49.	
2.	Title of Book			
	Publisher		ISBN No.	
	Publication Details	Edition / Year		

C. Paper / Poster presented in conference				
5 Credit Point /Activity (Max. 2 activity)				
1.	Title of Paper / Poster			
	Conference Details	Organized by		
		Place and Date		
2.	Title of Paper / Poster	—		
	Conference Details	Organized by		
		Place and Date		

D. Seminar/ Conference/ Workshop/ CPD/ FDP, etc Participated				
5 Credit Point /Activity (Max. 2 activity)				
Sr	Name of Program	Place & Date	Duration	Organized by
1.	FDP- NAPP	Online (19-24 Sep, 2022)	6 days.	Gloceons International Nursing Research & Academic Foundation.
2.	CME	online (2nd April, 2022)	1 day.	ISECN

E. Contribution as Resource Person, Invited speaker, Reviewer, Session Chair, Members of Conference Committee (Not organized by own institute) / Patent/ Copy right				
8 Credit Point /Activity (Max. 2 activity)				
Sr	Name of Program	Place & Date	Contribution as	Organized by
1.				
		—		
2.				

Attached copy of all relevant document for Section II

SECTION- III

Extension and Co-Curricular activities with Professional Development: (Total Credit Point: 30)

A. Participation in organizing curricular/ co-curricular/ extracurricular activities

5 Credit Point /Activity (Max. 2 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.	CURRICULUM	MEMBER	CURRICULUM PLANNING.	Aug, 2022 - July 2023
2.	PTS ASSOCIATION	MEMBER.	Parents teachers Students grievance redressal	Aug-2022 - July 2023

Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)

B. Contribution in UG/PG Admission process/ Counselling/ Institutional Development (NAAC/NABH etc)

5 Credit Point /Activity (Max. 2 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.	ADMISSION COMMITTEE	MEMBER	SCRUTINY	Jan, 2023
2.	NAAC COMMITTEE	CO-ORDINATOR	SSR NAAC PREPARATION	JULY 2022 - FEB 2023

Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)

C. Participation in Administrative and other responsibility

5 Credit Point /Activity (Max. 2 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.	IQAC	CO-ORDINATOR	QUALITY ASSURANCE	JULY 2022 - FEB 2023
2.	Anti Ragging	Member	Anti Ragging	Aug, 2022 - July, 2023.

Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)

SECTION- IV

Involvement of staff in other Activities/ Additional Academic Progress: (Total Credit Point: 20)

A. MoU made with organization/ Alumni work

5 Credit Point /Activity (Max. 1 activity)

Sr	Name of Committee	Position Held	Name of Activity	Duration & Date
1.		—		

Guidelines for Evaluation: (Incharge/ coordinator of committee: 5 credit points
Member of committee- 2 credit points)

B. Additional degree/ super speciality degree/ Ph.D./				
5 Credit Point /Activity (Max. 1 activity)				
Sr	Name of Program (course)	Place & Registration Date	Duration of Program	Present Status
1.		—		
C. Short courses / online courses done by faculty				
5 Credit Point /Activity (Max. 1 activity)				
Sr	Name of Course	Conducted by	Course Duration	Date of Result
1.		—		
2.				
Attached copy of all relevant document				
D. Any Award / Appreciation Certificate (Not from own Institution) received by faculty				
5 Credit Point /Award or Appreciation Certificate (Max. 1 Consider)				
Sr	Name of Award	Place & Date	Local/ State/ any other	Awarding agency
1.	—			
2.				
Attached copy of all relevant document				

SECTION- V

Other Information

A. Leave taken by faculty / Absent from the Institute with details: (From 01/08/2021 to 31/07/2022)					
C.L	S.L	P.L	C-off	SPL	LWP
38	—	—	6	—	—
B. Memos received during said assessment year:					
— NIL					
C. Target Given/Faculty Commitment (if Any):					
— NARC Proposal.					

Declaration:

I, Mrs. JACINTHA DHAYA. CH., faculty of COMMUNITY HEALTH NURSING Department, hereby declare that the information provided is true and complete to the best of my knowledge.

Date:

Place:


(Name & Sign of Faculty)
Mrs. Jacinth Dhaya. Ch.

The information supplied by staff JACINTHA DHAYA. CH.
is verified and found to be correct and authentic.


Signature Head of Department

	Remark
H.O.D.:	—
Registrar:	—
Dean:	—

I. Summary: API Score Sheet (Evaluation Table)															
Particulars	Section I		Section II					Section III			Section IV				Total
	A	B	A	B	C	D	E	A	B	C	A	B	C	D	
Total Credit Points	15	25	10	14	10	10	16	10	10	10	5	5	5	5	150
Credit Points Obtained	12	20	10	7	—	10	—	10	10	10	—	—	—	—	89

Evaluation Analysis and feedback to faculty:

Credit points 50% - 60% = Need to give assurance for improvement in next assessment year

Credit points 60% - 74% = Encourage to improve next year.

Credit points 75% and above = Issue letter of Appreciation


Principal

Godavari College of Nursing, Jalgaon

PRINCIPAL
GODAVARI COLLEGE OF NURSING
JALGAON



Chairman

Godavari Foundation

Godavari College of Nursing, Jalgaon



International Webinar On
NEONATAL EMERGENCIES

02nd April 2022

Certificate
OF PARTICIPATION

Awarded to

JACINTH DHAYA CH

as a Participant of

"ISECN's International Webinar On
Neonatal Emergencies"

Conducted by

Indian Society of Emergency and Cardiac Nurses (ISECN)

(This Workshop was Awarded 02 CNE Credit Hours)

MS. AMBILI VENUGOPAL
Programme Coordinator
Academic Council, ISECN

DR. POONAM JOSHI
Chairperson
Academic Council, ISECN

SL.NO: ISECN/NEM/22/0675

Maharashtra University of Health Sciences, Nashik

Practical Examinations

Ref.No.MUHS/Pract/Appt/9504/2023

CONFIDENTIAL

Date: 21-Dec-2022

To,
DR. MS. JACINTH DHAYA .C.H
Godavari College of Nursing, Jalgaon
(7798832743, jacinthdhaya@gmail.com)



Sub.: Regarding Conduct of University Practical Examinations and Assessment of Theory Papers.

Sir/Madam,

1. I am directed to inform you that Board of Examinations is pleased to appoint you as an 'Convenor/Examiner'. The details of your assignments are given in Appendix-A mentioned below. Please keep your appointment strictly confidential and address all the correspondence in connection to the Controller of Examinations.
2. This appointment is issued subject to the assumptions mentioned below:-
 - o That none of you has any relation of the following type appearing in the class and faculty for which your appointment is made, at this examination of the University:-
wife, husband, son, daughter, grand-son, grand-daughter, brother, sister, nephew, niece, uncle, grand-nephew, grand-niece, aunt, first cousin, son-in-law, daughter-in-law, brother-in-law and sister-in-law.
(N.B. - Son, daughter, brother or sister will be understood to include also step-son, step-daughter, step-brother or step-sister as the case may be.)
 - o That none of you is debarred from examination work by the parent or any other University.
 - o That you are not a member of Board of Examinations.
 - o That you are not undergoing Post Graduate examination of this University.
3. You are required to be in touch with the Principal and the Convenor for further details. Kindly specify your acceptance or non-acceptance online or by email to email id and telephone numbers to this office with a copy to the Convenor.
4. Kindly also note that during the period of Practical Examination, you will be given a job of assessment of Theory Answerbooks and you will not be permitted to leave the Exam Centre without completion of the said task. Valuation of Theory manuscripts is compulsory if allotted.
5. Your reply should reach the University within 7 days from the receipt of the appointment by SMS/Email/etc.; otherwise it will be treated as your non-acceptance for the same.
6. Please note that the University examination work is mandatory as per the provisions of Section-63(g) of the MUHS Act 1998. If it is refused without substantial ground, disciplinary action shall be initiated.
7. Please intimate this office, if you are holding any other appointment of the University, other than this appointment.
8. Your kind cooperation in smooth functioning of the examination is solicited.

APPENDIX-A

Name of the Centre	Subject and Course	Appointed As	Co-Examiners	Date of Appointment	Theory Assessment
Vasantprabha College of Nursing, Buldhana	Community Health Nursing-II FOURTH BASIC B.SC. NURSING (OLD)	Practical Ext. Examiner (1)	Practical Convenor, DR., MRS. MEENA G. BOKAN, 8446613135, meenagbokan19599@gmail.com, 11-Accepted, , Godavari College of Nursing, Jalgaon	05-01-2023 to 05-01-2023	If applicable

Thanking you.

Yours,

Sd/-

Controller of Examinations

Maharashtra University of Health Sciences, Nashik

Practical Examinations

Ref.No.MUHS/Pract/Appt/30153/2023

CONFIDENTIAL

Date: 10-Jan-2023

To,
DR. MS. JACINTH DHAYA .C.H
Godavari College of Nursing, Jalgaon
(7798832743, jacinthdhaya@gmail.com)



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2. This appointment is issued subject to the assumptions mentioned below:-
 - o That none of you has any relation of the following type appearing in the class and faculty for which your appointment is made, at this examination of the University:-
wife, husband, son, daughter, grand-son, grand-daughter, brother, sister, nephew, niece, uncle, grand-nephew, grand-niece, aunt, first cousin, son-in-law, daughter-in-law, brother-in-law and sister-in-law.
(N.B. - Son, daughter, brother or sister will be understood to include also step-son, step-daughter, step-brother or step-sister as the case may be.)
 - o That none of you is debarred from examination work by the parent or any other University.
 - o That you are not a member of Board of Examinations.
 - o That you are not undergoing Post Graduate examination of this University.
3. You are required to be in touch with the Principal and the Convenor for further details. Kindly specify your acceptance or non-acceptance online or by email to email id and telephone numbers to this office with a copy to the Convenor.
4. Kindly also note that during the period of Practical Examination, you will be given a job of assessment of Theory Answerbooks and you will not be permitted to leave the Exam Centre without completion of the said task. Valuation of Theory manuscripts is compulsory if allotted.
5. Your reply should reach the University within 7 days from the receipt of the appointment by SMS/Email/etc.; otherwise it will be treated as your non-acceptance for the same.
6. Please note that the University examination work is mandatory as per the provisions of Section-63(g) of the MUHS Act 1998. If it is refused without substantial ground, disciplinary action shall be initiated.
7. Please intimate this office, if you are holding any other appointment of the University, other than this appointment.
8. Your kind cooperation in smooth functioning of the examination is solicited.

APPENDIX-A

Name of the Centre	Subject and Course	Appointed As	Co-Examiners	Date of Appointment	Theory Assessment
Godavari College of Nursing, Jalgaon	Community Health Nursing FINAL POST BASIC B.SC. NURSING	Practical Convenor	Practical Ext. Examiner (1), DR., DR. MANGESH VILINIKARAN JABADE, 9699243714, jabade.mangesh87@gmail.com, 11-Accepted, , Godavari College of Nursing, Jalgaon	21-01-2023 to 21-01-2023	If applicable

Thanking you.

Yours,

Sd/-

Controller of Examinations

Maharashtra University of Health Sciences, Nashik

Practical Examinations

Ref.No.MUHS/Pract/Appt/9652/2023

CONFIDENTIAL

Date: 21-Dec-2022

To,
DR. MS. JACINTH DHAYA .C.H
Godavari College of Nursing, Jalgaon
(7798832743, jacinthdhaya@gmail.com)



Sub.: Regarding Conduct of University Practical Examinations and Assessment of Theory Papers.

Sir/Madam,

1. I am directed to inform you that Board of Examinations is pleased to appoint you as an 'Convenor/Examiner'. The details of your assignments are given in Appendix-A mentioned below. Please keep your appointment strictly confidential and address all the correspondence in connection to the Controller of Examinations.
2. This appointment is issued subject to the assumptions mentioned below:-
 - o That none of you has any relation of the following type appearing in the class and faculty for which your appointment is made, at this examination of the University:-
wife, husband, son, daughter, grand-son, grand-daughter, brother, sister, nephew, niece, uncle, grand-nephew, grand-niece, aunt, first cousin, son-in-law, daughter-in-law, brother-in-law and sister-in-law.
(N.B. - Son, daughter, brother or sister will be understood to include also step-son, step-daughter, step-brother or step-sister as the case may be.)
 - o That none of you is debarred from examination work by the parent or any other University.
 - o That you are not a member of Board of Examinations.
 - o That you are not undergoing Post Graduate examination of this University.
3. You are required to be in touch with the Principal and the Convenor for further details. Kindly specify your acceptance or non-acceptance online or by email to email id and telephone numbers to this office with a copy to the Convenor.
4. Kindly also note that during the period of Practical Examination, you will be given a job of assessment of Theory Answerbooks and you will not be permitted to leave the Exam Centre without completion of the said task. Valuation of Theory manuscripts is compulsory if allotted.
5. Your reply should reach the University within 7 days from the receipt of the appointment by SMS/Email/etc.; otherwise it will be treated as your non-acceptance for the same.
6. Please note that the University examination work is mandatory as per the provisions of Section-63(g) of the MUHS Act 1998. If it is refused without substantial ground, disciplinary action shall be initiated.
7. Please intimate this office, if you are holding any other appointment of the University, other than this appointment.
8. Your kind cooperation in smooth functioning of the examination is solicited.

APPENDIX-A

Name of the Centre	Subject and Course	Appointed As	Co-Examiners	Date of Appointment	Theory Assessment
Godavari College of Nursing, Jalgaon	Community Health Nursing-II FOURTH BASIC B.SC. NURSING (OLD)	Practical Convenor	Practical Ext. Examiner (1), DR. MR. PRASHANTH SRIKANTH HIREMATH, 9595458586, prashanthiremath1008@gmail.com, 11-Accepted, , Godavari College of Nursing, Jalgaon	13-01-2023 to 13-01-2023	If applicable

Thanking you.

Yours,

Sd/-

Controller of Examinations



INTERNATIONAL
JOURNAL OF
MEDICAL STUDIES
ESTD 2015



P. Pant

Dr. P. Pant
Director

**CERTIFICATE OF PUBLICATION
FOR THE ARTICLE TITLED:**

*"A rare neurological case report
of trigeminal neuralgia"*

Authored by

Ms. Jacinth Dhaya C H

Associate Professor, Godavari College of Nursing, India

Ms. Ashwini Haribhau Mankar

Assistant Professor, Godavari College of Nursing, India


PUBLISHED IN

Vol 7, No 4 (2022), Pages 42-49

COMPOSITION OF THE IQAC

NAAC Coordinator/ IQAC	Mrs. Jacinth D
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SR NO	PARTICULAR	DESIGNATION	NAME
1	Chairperson: Head of the Institution	Principal	Dr.Mousami Lendhe
3	A few senior administrative officers	Admin officer	Mr.PravinKolhe
4		Accounting Officer	Mr.Arun Kumar
5	Member from the Management	Secretary	Dr.VarshaPatil
6	Teachers (Nominee members from each department)	Department of Child Health Nursing	Mrs.Vishaka P Wagh
7		Department of Mental Health Nursing	Mrs.AshwiniVaidya
8		Department of Community Health Nursing	Mr.Nirbhay M
9		Department of Medical Surgical Nursing	Mrs. Manorama Kashyap
10		Department of Obstetrics And Gynecological Nursing	Ms.MenaoDevi
11		Department of Information Technology	Mrs. AshwiniMankar
12		Department of Fundamental of Nursing including Nutrition	Mr.Piyush D Wagh
13	Nominee from Students for SNA	General Secretary	Ms.AkankshaDongare
		Vice President	Ms.Ankita L
14	Nominee from Alumni	Alumni	Ms. AsmitaJumde
16	Nominees from Employers /Industrialists/stakeholders	Quality Management External Expert	Dr.PrashantWarke


PRINCIPAL
GODAVARI COLLEGE OF NURSING
JALGAON



Performance Appraisal Form for Non-Teaching Staff

2021-2022

1. Name of the Faculty : Mr. Anup Singh B. Patil
2. Position Title : Office Superintendent.
3. Date of Entry into Service : 01/03/2007
4. No. of Years in Service : 16 years.
5. Date of Retirement : -
6. Qualification : B.A
7. Details of Current Responsibilities : Official work.

I. PROFESSIONAL COMPETENCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Knowledge of rules, regulation and procedure		✓			
2	Ability to organize work and carry it out	✓				
3	Ability and willingness to take up additional load in times of exigencies		✓			
4	Creativity and innovation		.	✓		
5	Ability to learn and perform new duties		✓			
6	Capacity to supervise* (For Supervising Staff Only)					
7	Do you possess good knowledge(theory, hands on) for all aspects of the job to perform your job functions Satisfactorily?			✓		

II. PERFORMANCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Awareness of policies and procedures of the institution?	✓				
2	Maintenance of Files/Records		✓			
3	Accuracy & Speed of work	✓				
4	Neatness & tidiness of work				✓	
5	Completion of work on schedule	✓				

6	Diligence and sense of responsibility	✓				
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III. PERSONAL CHARACTERISTICS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Attendance		✓			
2	Punctuality	✓				
3	Discipline			✓		
4	Integrity and behavior	✓				

IV. ATTITUDE TOWARDS CO-WORKERS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation with your colleagues?	✓				
2	Mutual motivation with your colleagues?			✓		

V. ATTITUDE TOWARDS PUBLIC

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation to the needs of the public(Parents, Business Associates, Vendors, Well Wishers of the College)?	✓				
3	Rapport with the public when you interact with them?			✓		

VI. STAFF/STUDENT RELATIONS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Ability to engage, motivate, supervise, and effectively work in the interest of students?		✓			
3	Responsibility towards your tasks/ areas of management assigned to?	✓				

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:- Jalgaon.
Date:- 02/07/2022

~~HRD~~
MO: Anup Singh Patil
Name and Signature of the non-teaching staff

M. S.

Countersigned by the Head of the Institution

PRINCIPAL
GODAVARI COLLEGE OF NURSING
JALGAON



Performance Appraisal Form for Non-Teaching Staff

2021-2022

1. Name of the Faculty : Mr. Tushar Koli
2. Position Title : Lower division clerk.
3. Date of Entry into Service : 01/03/2017
4. No. of Years in Service : 6 years.
5. Date of Retirement : -
6. Qualification : M. Com.
7. Details of Current Responsibilities : -

I. PROFESSIONAL COMPETENCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Knowledge of rules, regulation and procedure			✓		
2	Ability to organize work and carry it out		✓			
3	Ability and willingness to take up additional load in times of exigencies	✓				
4	Creativity and innovation		✓			
5	Ability to learn and perform new duties	✓				
6	Capacity to supervise* (For Supervising Staff Only)					
7	Do you possess good knowledge(theory, hands on) for all aspects of the job to perform your job functions Satisfactorily?			✓		

II. PERFORMANCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Awareness of policies and procedures of the institution?	✓				
2	Maintenance of Files/Records		✓			
3	Accuracy & Speed of work	✓				
4	Neatness & tidiness of work		✓			
5	Completion of work on schedule		✓			

6	Diligence and sense of responsibility	✓				
---	---------------------------------------	---	--	--	--	--

III. PERSONAL CHARACTERISTICS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Attendance	✓				
2	Punctuality		✓			
3	Discipline			✓		
4	Integrity and behavior	✓				

IV. ATTITUDE TOWARDS CO-WORKERS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation with your colleagues?	✓				
2	Mutual motivation with your colleagues?	✓				

V. ATTITUDE TOWARDS PUBLIC

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation to the needs of the public(Parents, Business Associates, Vendors, Well Wishers of the College)?	✓				
3	Rapport with the public when you interact with them?		✓			

VI. STAFF/STUDENT RELATIONS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Ability to engage, motivate, supervise, and effectively work in the interest of students?	✓				
3	Responsibility towards your tasks/ areas of management assigned to?		✓			

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:- Jalgaon.

Date:- 01/04/2022.

[Signature]
Ms. Nshar Koli
Name and Signature of the non-teaching staff

[Signature]

Countersigned by the Head of the Institution

PRINCIPAL
GODAVARI COLLEGE OF NURSING
JALGAON



Performance Appraisal Form for Non-Teaching Staff

2021-2022

1. Name of the Faculty : Mr. NILESH ZOPE .
2. Position Title : PCON.
3. Date of Entry into Service : 01/03/2007
4. No. of Years in Service : 16 years.
5. Date of Retirement : -
6. Qualification : HSC
7. Details of Current Responsibilities : -

I. PROFESSIONAL COMPETENCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Knowledge of rules, regulation and procedure	✓				
2	Ability to organize work and carry it out		✓			
3	Ability and willingness to take up additional load in times of exigencies	✓				
4	Creativity and innovation	✓				
5	Ability to learn and perform new duties		✓			
6	Capacity to supervise* (For Supervising Staff Only)					
7	Do you possess good knowledge(theory, hands on) for all aspects of the job to perform your job functions Satisfactorily?	✓				

II. PERFORMANCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Awareness of policies and procedures of the institution?	✓				
2	Maintenance of Files/Records	✓				
3	Accuracy & Speed of work		✓			
4	Neatness & tidiness of work		✓			
5	Completion of work on schedule			✓		

6	Diligence and sense of responsibility					✓	
---	---------------------------------------	--	--	--	--	---	--

III. PERSONAL CHARACTERISTICS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Attendance	✓				
2	Punctuality		✓			
3	Discipline	✓				
4	Integrity and behavior	✓				

IV. ATTITUDE TOWARDS CO-WORKERS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation with your colleagues?	✓				
2	Mutual motivation with your colleagues?	✓				

V. ATTITUDE TOWARDS PUBLIC

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation to the needs of the public(Parents, Business Associates, Vendors, Well Wishers of the College)?	✓				
3	Rapport with the public when you interact with them?		✓			

VI. STAFF/STUDENT RELATIONS


Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Ability to engage, motivate, supervise, and effectively work in the interest of students?	✓				
3	Responsibility towards your tasks/ areas of management assigned to?			✓		

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:- Jalgaon
Date:- 02/04/2022.


Mr. Nilesh Zope.
Name and Signature of the non-teaching staff


Countersigned by the Head of the Institution
PRINCIPAL
GODAVARI COLLEGE OF NURSING
JALGAON

