

GODAVARI FOUNDATION'S GODAVARI COLLEGE OF NURSING, JALGAON CURRICULUM COMMITTEE MEETING MINUTES RECORD

CHAIR F	PERSON FOR MEETING: Mrs. Meena g. Josh
VENUE	principal office DATE: 1107/2017 TIME 4-5 pm
c AN	ID OBJECTIVES OF MEETING.
	Review the minutes of meeting.
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AGENDA	A FOR MEETING
01	Review the minutes of meetings.
02	DISCUSS about MUHS practical examinations
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03	Discuss about MUHS theory examination
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SR.NO.	NAME OF PARTICIPANT	DESIGNATION	SIGN
01	mrs. Meinu s. Joshi	וארוח נויוא נע	ruph"
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03	on. Randad Duranila	Asso. prof.	4.00
04	MCS: To Shenthy.	Aso Prof	
05	Nrs. 1) inedels	188- Jour	1/2
06	Me. Vishalela Ganvir	Asst Professor	Myn
07	JAMINM DHATA CH	Arst. Peoples	Rife
08	Arish Kumay	A1 17	July.
09		Acet Plot	acas
10	Ms Asharini Jc Vaidya.	(Asst Drof	fruit
11	Mr. Shirdmand . B.	All prof	847
12	Mr. Kalyani fath	Lect	KERESKY
13	MR PHUSH WAGH	LECT.	(tw)
14	Ms. Jayshei Jadhav.	feut	Jew
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MINUTES OF MEETING:
The meeting held in principal office the following points are discussed.
il Review the minutes of 10st meeting
ii) Discuss amongst teaching & ponteaching for teaching for their about MUHS practical examinations their arrangements
iii) Review of MUHS- theory examination of
iv) piscuss about problems faced during examinations of in arrangements.
VI Discuss the plan of new academic year. - 2017-18 amongst teaching and non-teaching - 3toff.
vi) omentation of new-teaching staff membersto
vii) Disucciss the activities of curriculum year. of 2017-18. with all teaching staff.
viil Discuss the activities for new-academic year. L. suggestions from teaching staff.
ix) Discussion about the presentation of research problem statement of MSC students
x) No further issues or problems to be discuss.
The meeting discussed about external lecture. Planed it as soon as possible by distributing Suyllabus to external, and take overvield of it time to time.
XII] Meeting is at Joining
MEETING MINUTES PASSED BY : MEETING SECONDED BY :



GODAVARI FOUNDATION'S GODAVARI COLLEGE OF NURSING, JALGAON CURRICULUM COMMITTEE MEETING MINUTES RECORD

	COMMITTEE MEETING	MINUTES RECORD	
CHAIF	PERSON FOR MEETING: MRS. MEENA JOSHI		
VENU	E: PRINCIPAL OFFICE DATE: 07/11	12017 TIME 4-	5 pm
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ATTEN	DANCE FOR MEETING		
SR.NO	. NAME OF PARTICIPANT	DESIGNATION	SIGN
01	MRS. MEENA < . JOSHI	PRINCIPAL	MIM
02	Mr. Planinden Puramic	Via principal.	70
03			20
04	Nrs. S. Chalis	Associate Professo	Dino
05 06	Mrs. Divedeta	1384.870	
00			Λ
07	Mu-Vishakha Ganviv	Ast. Profesor	A.
07	Mu-Vishakha Ganviv	AST Parener	Λ
08	Mr. Vishakha Ganviv Mr. Jaenth Bheya, Ch Mr. Angsh Kuman	Ast. Profesor	Λ
08 09	Mu-Vishakha Ganviv	AST Parener	Λ
08	Mr. Vishakha Ganviv Mr. Jaenth Bheya, CH Mr. Aush kumah cas. Johnson v.	AST. Parlener Dr.J. Jarpenn AST. Dr.	ALL ALL
08 09 10	Mr. Vishakha Ganviv Mr. Jaenth Bheya, CH Mr. Aush kumah cas. Johnson v.	AST Profes	Λ
08 09 10 11	Ms. Vi=Nakha GanviV Mr. Jaenth Bheya, CH Mr. Aush Kumah cas. Johnson v. Ms. feiti Nagale Ms. Ashepini Mantar	AST Profes AST Profes AST Profes 200 cmm	Agral Cyral
08 09 10 11	Ms Vishakha Ganvir Mr. Jaenth Bheya, Ch Mr. Angsh Kuman Cas. Shumin v. Ms. feith' Nogale Ms. Ashepini Mantar MR. PINVSM WAGH Mr. Shivamand B	AST. Profesor AST. Profes AST. Profes AST. Profes LECT:	Agral Sprants
08 09 10 11 12 13	Ms Vishakha Ganvir Mr Jaenth Bheya, CH Mr. Aush Kuman Cus. Johnson v. Ms. feith' Nagale Mo. Ashepini Mantar MR. piyusu wagay Mr. shivamend B Md. tolyani Aleth	AST Profes AST Profes AST Profes 200 cmm	Agral Shranks
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08 09 10 11 12 13 14 15 16 17	Ms Vishakha Ganvir Mr Jaenth Bheya, CH Mr. Aush Kuman Cas. Johnson v. Ms. feith' Nogale Mr. Ashepini Manter MR. PINNEM WAGH Mr. Shivamend B Ms. falyan fethol Ms. Fayshed Jaelev.	Ast Purener Ast Purener Ast Prof. 20dersor LECT. Ass prof	Agral Sprantis (Tw) [Krayton] [Company of the company of the com
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MINUTES OF MEETING:
The meeting was held on 01/11/2017 in principal office
The following points were discussed
- Real and passed the last meeting of minute.
Discussion about mid-term Examination of thest and second year Isasic TSCC Hursing and trest year. P.B. BSC appear. Hsq.
- TSetore Examination question paper should be ready
one month of examination.
- Discussion of checking Internal assessment of Nov-oct bartch 2018.
- Distribution at hall tickets of Nov-Dec. batch-2018 students.
Repeatative subject teachers is responsible to E respective subject University practical Examination.
level.
- No any other issue.
The meeting is Adjoining
The state of the s
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MEETING MINUTES PASSED BY:

MEETING SECONDED BY :



GODAVARI COLLEGE OF NURSING, JALGAON CURRICULUM COMMITTEE MEETING

	S COMMITTEE MEETING	MINUTES RECORD	
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VENUE	: Pencipal affice DATE: 26/	00/2018 TIME 4-	5 pm
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		last reality.	
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AGENDA			
01	Read the ninutes of last Discussion on sending stude	neeting	•
02	Discussion on sending stude	ent on psychia	teic
03	posting.		11 /
04	Maintenance of daily atte	ndance, subject	affendance
05	and clinical attendance.	· · · · · · · · · · · · · · · · · · ·	
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ATTEND	ANCE FOR MEETING		
	NAME OF PARTICIPANT	DESIGNATION	, SIGN
SR.NO.	NAME OF PARTICIPANT	PRINCIPAL	, sign
SR.NO.	MRS. MEENA S. JOSHI	PRINCIPAL	1 -1 -
SR.NO. 01 02	NAME OF PARTICIPANT		1 -1 -
SR.NO.	MRS. MEENA S. JOSHI Mr. Rayindra Purunik	PRINCIPAL Vice principal (IK) Associate Professor	Nohi Sul
SR.NO. 01 02 03 04	MRS. MEENA S. JOSHI Mr. Rayindra Purunik	PRINCIPAL Vice principal (IK) Associate Professor ASA, PMD	Noh Sul Nine
91 02 03	MRS. MEENA S. JOSHI Mr. Rayindra Purumik Mrs. S. Shalis Mrs. Nivedeta	PRINCIPAL Vice principal (IK) Associate Professor ASSA. Preferen	Nohi Sul
SR.NO. 01 02 03 04 05 06	MRS. MEENA S. JOSHI Mr. Rayindra Purunik Mrs. S. Shalis Mrs. Nighaleha Ganyr	PRINCIPAL VI'CE PRINCIPAL (It) Associate Professor ASA. Preferor ASA. Ropeler	Noh Sul Nine
01 02 03 04 05	MAME OF PARTICIPANT MRS. MEENA S. JOSHI Mr. Rayindra Purumik Mrs. S. Shalis Mrs. Di wadata Mr. Vishaleha Ganvir Hor Jouish Bhage. CH	PRINCIPAL VI'CE PRINCIPAL (IK) Associate Professor ASA Prefundr ASA Prefundr ASA Prefundr ASA Prefundr	Noh Sul Nine
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SR.NO. 01 02 03 04 05 06 07 08	MAME OF PARTICIPANT MRS. MEENA S. JOSHI Mr. Rayindra Purumik Mrs. S. Shalis Mrs. Di wadata Mr. Vishaleha Ganvir Hor Jouish Bhage. CH	PRINCIPAL VI'CE PRINCIPAL (IK) Associate Professor ASA Prefundr ASA Prefundr ASA Prefundr ASA Prefundr	Noh Sul Nine
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MINUTES OF MEETING:
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The meeting was held on asjortable in paincipal
The tollowing points were discussed.
- Read the minutes of last meeting.
- Discussion about sending student to psychiatric
- Discussion about sending student to psychiateic posting to There Isc
- Discussion about peetinal examination
- clinical time table should be given of put on notice boosed.
Maintance of daily attendance subject attendance and clinical attendence.
and clinical attendence.
— Disaucióna
Discussion on annual peogeam or CNA.
- No closses should be let vaccont.
_ Discussion on the syllabus complication top external lectures.
TOE external lectures.
_ Discussion on Msc class-coom teaching
peactice our BSC classes.
<u> </u>
- No any issue to discuss.
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The meeting is Adjoining
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- Addition
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MEETING MINUTES PASSED BY

MEETING SECONDED BY :



GODAVARI COLLEGE OF NURSING, JALGAON
CURRICULUM COMMITTEE MEETING MINUTES RECORD PERSON FOR MEETING

CHAIR	PRINCIPAL OCCUPATION TO SHI		
ENUE	PRINCIPAL OFFICE DATE :30/0		
VEIVE	DATE : 30/0:	4/2018 TIME 4-5	Брт
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	and clinical attendence	encedary, subject	and
AGEND	A FOR MEETING		
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05	mon on accession	the perfinal	examination
06	and also evaluation	et student	per oghance
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SR.NO.	MRS. MEENA S. JOSHI	PRINCIPAL	
SR.NO.	NAME OF PARTICIPANT		
SR.NO. 01 02	MRS. MEENA S. JOSHI Mr. Raumadya Pulanik	PRINCIPAL Vice Principal	righ Ga
SR.NO. 01 02 03	MRS. MEENA S. JOSHI	PRINCIPAL	righ Ga
SR.NO. 01 02 03 04	NAME OF PARTICIPANT MRS. MEENA S. JOSHI Mrs. Rawindry Purunik Mrs. S. Shalis Mrs. Niw dita	PRINCIPAL Vice Principal Associate Profesor ASST. PMD	righ Co
SR.NO. 01 02 03 04 05	MRS. MEENA S. JOSHI MY. Rawindry Pulanik Mrs. S. Shalis	PRINCIPAL Vice Principal Associate Profesor	Nigh Sa Shi
SR.NO. 01 02 03 04 05 06	NAME OF PARTICIPANT MRS. MEENA S. JOSHI MY. Rawindry Pusunik Mrs. S. Shalis Mrs. Nivedita Ms. Vishalia Ganvir Abs. Jaanth Phys. Ch	PRINCIPAL Vice Principal Associate Profesor Assot. Prefedor	Nigh Sa Shi
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IUTES OF MEETING:
The meeting head held on a 20/04/2018 in peincipal office.
FOLLOWING POINTS DISCUSSED.
* Read and asscussed the points of last meeting
+ Discussion about the peatinal examination Students of 15 Bx Wassing and PBBsc VoEsing.
* Question paper should be ready before examination.
examination and should be clasify to each
mid-term examination.
MOEE in prefinal examination.
* Teacher's are responsible for completion of Course before the examination as addy as possible.
* Disussion about the presentation of synopsis of 1st year Msc students.
* Feedback report of jurniculum committee
Teachers should assign the task to the Uf Students group and also encourage the teachers to condect the procedure & vhice at the divical areas only.
MEETING MINUTES PASSED BY:



GODAVARI FOUNDATION'S

GODAVARI COLLEGE OF NURSING, JALGAON CURRICULUM COMMITTEE MEETING MINUTES RECORD

ne Pausodan Puranik
CHAIR PERSON FOR MEETING: MR. Rayindra pwenik
VENUE: Principal Office DATE: 417/18 TIME 4-5
VENUE:
AIMS AND OBJECTIVES OF MEETING:
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· Selection of committee from curriculum
proyramme.
AGENDA FOR MEETING
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of Read the last Weeking
01 Read the last Meeting.
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02 Discussion about the vostillation of recurries
02 Discussion about the vostillation of recurrys.
02 Discussion about the vosting of 9018-19 03 spallabus in accolonic year 2018-19 04 - Mainterince of Recurrys. 05 Piscussion about sending the student
02 Discussion about the vosting of of recurry. 03 stations of recurry. 04 - Maintenne of recurry. 05 Discussion about sending the student 06 for clinical
02 Discussion about the vostillation of spallabus of recurries. 03 spallabus of recurries. 04 maintenne of recurries. 05 Discussion about sending the student 06 on clinical 07 celebration of "Word HEALTH DAY".
02 Discussion about the vostillation of spallable of recurries. 04 - Maintenne of recurries. 05 Discussion about sending the student 06 Pn clinical 07 Celebration of "WORD HEALTH DAY".
02 Discussion about the vostillation of spallabus of recurries. 03 spallabus of recurries. 04 maintenne of recurries. 05 Discussion about sending the student 06 on clinical 07 celebration of "Word HEALTH DAY".

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05	Mrs. Windala	Asel Bat.	Ph
06	Mrs. Vishakha	AST PIO	Ste
07	Nrs. Joseith Dhage CM.	Assi - Prof	The !
08	Ansh kumar (Ass. pro	The state of the s
09	Mrs. Manorang. 12	AKST Prof	gart
10	Ms. Johny v.	11	Any
11	Mc Ashoni Mandor	Assit. Poot.	djmankos
12	Me Marchuri S. Mani	Lecturer	1
13	ms. Kalyani f	Lect	Icefather
14	Ms. Jayshei. Jadhar.	Leutune	tail
15	mr. 54998 M.	LeCt.	-81,
16		L. C. Lander	
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	The meeting was held on in points
	office.
	The following point were discusse
7	Read 4 passed the just meeting o
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27	Discuss about the " World Health I
	The state of the s
श	Discussion of the activities of
	cooleculum.
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N	Dissursion of the autilities of
Elles J.C.	curriulum committee membets such as subject distribution, class austribution 4
0	subject distribution, class austribution 4
	Fallerbus.
6)	II.
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-	plument lecture as early as possible
7	Dissicussed the last academic issued
7)	Plument lecture as early as possible Dissicussed the last academic issused and problem faced by faculty
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MEETING SECONDED BY :



GODAVARI FOUNDATION'S

GODAVARI COLLEGE OF NURSING, JALGAON CURRICULUM COMMITTEE MEETING MINUTES RECORD

CHAIR PERSON FOR MEETING: MR. Rayindra putanik.
VENUE: PSINOPOLI OFFICE DATE: 7/11/18 TIME 4-5
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BSCIST, 2nd yr and P.B. BSC 1st year.
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AGENDA FOR MEETING
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MEETING SECONDED BY :

MEETING MINUTES PASSED BY



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GODAVARI FOUNDATION'S

GODAVARI COLLEGE OF NURSING, JALGAON

Ä	CURRICUL	UM CON	MITTEE MEETI	NG MINUT	ES RECORD		
CHAIR P	ERSON FOR MEETING :	MR.	Ravindra	puta	nik.	91.49	4
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MEETING MINUTES PASSED BY:



GODAVARI FOUNDATION'S

GODAVARI COLLEGE OF NURSING, JALGAON CURRICULUM COMMITTEE MEETING MINUTES RECORD

CHAIR PERSON FOR MEETING: MR. Ravindra puranik.
VENUE: Principal office DATE: 3/4/19 TIME 4-5
AIMS AND OBJECTIVES OF MEETING: PLY'EW OVER THE privates of last meeting.
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AGENDA FOR MEETING

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Godavari College, of Nursing, Jalgaon

Curriculum Committee Meeting Minute Report,

2019-2020

- 1. Title of the committee: Curriculum Planning and academic monitoring Committee
- 2. Month of the Meeting: July, November, February & April.
- 3. Details of Committee member

Sr. No.	Name of Committee Member	Designation In committee
1	Mr. Ravindra Puranik	Chairperson
2	Mrs. Nivedita Puranik	Secretory
3	Mrs. Shanthi T.	Member
4	Mrs. Vishakha Ganvir	Member
5	Mrs. Ashwini Vaidya	Member
6	Mrs. Jecinth Dhaya	Member
7	Mrs. Manorama Kashyap	Member

4. Annual Report of Curriculum Committee

Sr. No.	Date	Time	Venue	Meeting Agenda	Action Taken	Remark
1	09 July 2019	4-5pm	Principal Office	 To review on end of current academic year. To Plan and discuss the curriculum of next academic year To discuss Syllabus Distribution for Academic year 2019-20. To discuss the 	 Reviewed on End of Academic year Planned Curriculum of Academic year 2019-20 by curriculum committee Syllabus distribution to all teachers done by Committee. Discussed the 	
				 To discuss the completion of old record To discuss about last academic year issues and problems faced by faculties. To plan external lecture. 	 completion of old record at the end of Academic year. Discussed last academic year issues and found alternative solution for reducing/overcoming of same 	

					issues in same current year. • Planned external lecture for student and distributed syllabus to external lecturer,
2	25Nov 2019	4-5pm	Principal Office	 To discuss Midterm Examination of B.Sc., P.B. B.Sc. & M.Sc. Nursing Courses. To discuss the synopsis Presentation of M.Sc. I year To take overview on external lecture and its syllabus completion. 	 Planned Midterm Examination Schedule for Students of B.Sc., P.B. B.Sc. & M.Sc. Nursing Courses. N and informed to concern teachers for the preparation of Question paper • Date of synopsis presentation declared and it will be displayed on Notice board by class teacher. Took overview on external lecture and found out syllabus is nearly completed.
3	24 February 2020	4-5pm	Principal Office	 To discuss about psychiatric posting. To discussed about the Pre final Examination To discuss about attendance maintenance. To plan about SNA week celebration. 	 Discuss about psychiatric posting for III year basic B.Sc Nursing students. Discussed the schedule of pre final examination and informed to concern teachers for the preparation of question Paper.

				 To discuss about syllabus completion. To monitor students performance. 	 Discuss about theory and clinical attendance. Planned SNA Week activities and gave responsibility of it to cultural committee. Discussed syllabus completion of college teachers as well as external lecturers. All subject coordinators were instructed to monitor the students performance and communicate with parents when there ward performance are consistently poor.
4	27 April 2020	4-5pm	Online Meeting By Zoom	 To discuss about course completion To discuss about term exam marks and students progress. To guide students. To teach students about using application for online mode classes. To focus on seminar or webinar. To review about the university Examination 	 Course completion will be done by conducting online classes for the students by Zoom or Google Meet. Discussed about progress in exam. Guidance given to the students about scoring good marks in exam. Taught students about attending classes using Zoom or Google meet application. Focussed on active session with extent opinion of presenter of seminar or

	webinar or routine classes. • Reviewed
	university exam schedule

Signature of Committee Secretary



Signature of Committee Chairperson

Godavari College, of Nursing, Jalgaon Curriculum Committee Meeting Minute Report, 2020-2021

- 1. Title of the committee: Curriculum Planning and academic monitoring Committee
- 2. Month of the Meeting: July, November, February & April.
- 3. Details of Committee member

Sr. No.	Name of Committee Member	Designation In committee
1	Mr. Ravindra Puranik	Chairperson
2	Mrs. Nivedita Puranik	Secretary
3	Mrs. Shanthi T.	Member
4	Mrs. Vishakha Ganvir	Member
5	Mrs. Ashwini Vaidya	Member
6	Mrs. Jecinth Dhaya	Member
7	Mrs. Manorama Kashyap	Member
8	Mr. Shivanand Biradar	Member

4. Annual Report of Curriculum Committee

Sr. No.	Date	Time	Venue	Meeting Agenda	Action Taken	Remark
1	27 July 2020	4-5pm	Principal Office	 Plan and discussed the curriculum of next academic year To take an overview on record. To discuss last academic year issues. To discuss about Syllabus Distribution for Academic year 2019-20. To discussed about conduction of online classes. To plan online external classes. 	 Planned Curriculum of Academic year 2020-21 by curriculum committee Took overview on record and it is completed. Discussed on last academic year issues and problem faced by faculty and find alternatives for it, so that it isn't repeated again. Subjects and Hour distribution to all faculty member by curriculum committee, topic will be distribute by Class Coordinator. 	

					 Online classes will be taken by Zoom or Google meet to complete the syllabus of the students due to pandemic. Planned and scheduled external classes by online mode on Zoom and Google Meet application by allotting Syllabus to external lecturer.
2	2 Nov 2020	4-5pm	Office	 To discuss about Midterm Examination of B.Sc., P.B. B.Sc. & M.Sc. Nursing Courses. To discuss the synopsis Presentation of M.Sc. I year by online mode. To take review of online external classes. 	 Planned Midterm Examination Schedule for Students of B.Sc., P.B. B.Sc. & M.Sc. Nursing Courses in month of December 2020 and Informed to concern teachers for the preparation of Question paper put time table of exam on respective group of the students. Date of synopsis presentation declared and decided to present it by online mode on Zoom or Google meet application. Took overview on online external classes and found out syllabus is nearly completed.

3 01 February 2021	4-5pm	Principal Office	 To discussed about the conduction of Pre final Examination by online mode. To teach students about how to give exam by online mode. 	 Discussed and schedule of pre final examination conduction by online mode and informed to concern teachers for the preparation of question Paper. Taught students about solving exam online mode by taking special class for it by class coordinators and class teachers.
4 05 April 2021	4-5pm	Principal Office	 To discuss students performance in exam. To discuss internal assessment To review about university examinations. To instruct the staff to demonstrate procedure for students. 	 Discussed students performance in exam and students progress. Internal assessments of students were submitted by all concerned teachers. Reviewed university exam schedule, and all exams were delayed due to pandemic, so preparing the students for their Exam by Class teachers according to the Covid 19 pandemic Guidelines given by the Government. Instructed the staff to demonstrate each procedure in bedside before

demonstrate on the patient.			making the students	
patient.			demonstrate on the	
			patient.	

Signature of Committee Secretary



Signature of Committee Chairperson

Godavari College, of Nursing, Jalgaon Curriculum Committee Meeting Minute Report, 2021-2022

- 1. Title of the committee: Curriculum Planning and academic monitoring Committee
- 2. Month of the Meeting: July, November, February & April.
- 3. Details of Committee member

Sr. No.	Name of Committee Member	Designation In committee
1	Dr. Mrs. Mousmi Lendhe	Chairperson
2	Mrs. Menka S.P.	Secretary
3	Mrs. Vishakha Ganvir	Member
4	Mrs. Ashwini Vaidya	Member
5	Mrs. Jacinth Dhaya	Member
6	Mrs. Manorama Kashyap	Member
7	Mr. Shivanand Biradar	Member
8	Mr. Piyush Wagh	Member
9	Ms. Menao Devi	Member
10	Mrs. Ashwini Mankar	Member

4. Annual Report of Curriculum Committee

Sr. No.	Date	Time	Venue	Meeting Agenda	Action Taken	Remark
1	05 July 2021	4-5pm	Principal Office	 Plan and discussed the curriculum of next academic year To discussed About Syllabus Distribution for Academic year 2021-22. To discuss on clinical posting of student after finishing practical examination. 	 Planed Curriculum of Academic year 2021-22 by curriculum committee Discussed latest curricular of University. Discussed the last academic Issues/Problem. Planned clinical posting of students in the specific clinical area given in the syllabus. 	
2	01 Nov 2021	4-5pm	Principal Office	To discuss about Midterm Examination	• Planned Midterm Examination Schedule for Students of B.Sc., P.B. B.Sc in month of December 2021 & M.Sc. nursing in the	

				 To discussed about the synopsis Presentation of M.Sc. I year Discusse about the MUHS examination of Winter batch students To take overview on current Academic activity. To display the date of theses submission. 	 month of January 2022. Date of synopsis presentation declared and it will be display on Notice board by class teacher. Planned to encourage students to study and get good score in MUHS winter examination. Took overview of syllabus of student and its completion as well as academic activity. Date of theses submission decided and will by display by teachers for final M.Sc. Nursing Student.
3	07 February 2022	4-5pm	Principal Office	 To discussed about the last exam performance of student. To discuss about term examination and its distribution of work and evaluation. To discuss the syllabus completion Progress. 	 Discussed the current curricular Activity. Discussed on Prefinal Examination for B.Sc., P.B.B.Sc. & M.Sc. Nursing students. Assigned work to subject HOD and Informed regarding preparation of question Paper. Discussed about Evaluation Criteria of Examination. Discussed on external lecture Schedule and its Syllabus completion.
4	04 April 2022	4-5pm	Principal Office	To discuss last exam	Displayed prefinal exam Result on Notice board.

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Performance of Students. To discuss regarding Internal Assessment. To instruct students regarding guidelines of MUHS examination.	 Informed to all subject HOD for preparation of Internal Assessment. Teachers are stimulating and motivating students for study. Facilitate Problem solving process. Students are instructed regarding Guidelines of MUHS examination theory as well as practical by class coordinator and class teacher. Students are instructed regarding guidelines of MUHS examination theory as well as practical by class coordinator and class teacher.

Signature of Committee Secretary

Signature of Committee Chairperson

