

GODAVARI FOUNDATION'S
GODAVARI COLLEGE OF NURSING JALGAON
IQAC MEETING REPORT 2.08.2022

As a part of quality improvement, a core team meeting at college level was held on 2/08/2022 in the Seminar Hall of Godavari College of Nursing at 2.00 pm.

THE MEMBERS PRESENT

SR. NO.	NAME OF MEMBERS	POSITION
1.	Dr Mousami Lendhe	Chairperson
2.	Mrs. Vishakha Ganvir	Secretary
3.	Mrs. Jacinth Dhaya.C.H.	Co-ordinator
4.	MS. Ashwini K.Vaidya	Member
5.	Mr. Shivanand Biradar	Member
6.	Ms. Manorama Kashap	Member
7.	Ms.Menao Khuraijam	Member
8	Ms.Nimmi Varghese	Member
9	Mr Piyush Wagh	Member

AGENDA:

- 1) Review of previous meetings.
- 2) Discussion of activities to be done in the new academic year
- 3) Discussion regarding the drawbacks and mistakes done in the last academic year
- 4) Discussion was done on completing all the documentation for NAAC Accreditation
- 5) Plan for next meeting

ACTION TAKEN REPORT

Review of previous meetings:

- Minutes of previous meeting was read by Ms. Manorama Kashap; Associate Professor from Medical Surgical department.
- Previous IQAC meeting was regarding progress and course completion of all batches, formulation of new committee members.

Discussion of activities to be done in the new academic year

- The curriculum discussion was done.
- Necessary amendments were made and new committee members and class coordinators were declared for both B.Sc. and M.Sc. nursing.
- As per class coordinators & subject coordinators, both theory classes and clinical hours will be completed on time.
- B.Sc. Nursing IVth year students will continue with their research project work and complete before their internship
- Discussion was done regarding the days and programs to be conducted the whole academic year.
- Syllabus distribution was done.
- The newly appointed teachers were welcomed and Orientation programme should be conducted for new faculty members.

Discussion regarding the drawbacks and mistakes done in the last academic year

- Grievance redressal cell must be updated and to deal with academic and non-academic issues of the students. Documentation must be maintained also
- Documentation of faculty updates such as conferences, workshops, e-learning courses Should be done
- Discussion was done of some programs which were missed out and not conducted
- Discussion was done of the reports of the programs pending to be uploaded in the website

Discussion was done on completing all the documentation for NAAC Accreditation

- Focused on the key points on NAAC submission.
- NAAC coordinator explained about SSR and the format of submission of documents in the prescribed format of SSR.
- A new scanner machine approval was done to scan documents faster for submission
- Documentation work was continuously supervised and checked.

Plan for next meeting

Next meeting was planned in the second week of November.



DR MOUSAMI LENDHE
CHAIRPERSON
CHAIRPERSON IQAC
GODAVARI COLLEGE OF NURSING
JALGAON



MRS. JACINTH DHAYA C.H.
COORDINATOR
IQAC COORDINATOR
GODAVARI COLLEGE OF NURSING
JALGAON