

**GODAVARI COLLEGE OF NURSING, JALGAON****CURRICULUM COMMITTEE MEETING MINUTES RECORD**CHAIR PERSON FOR MEETING : Dr. Mrs. Mausmi LendheVENUE : Principal office DATE : 16/9/23 TIME 4-5 pmAIMS AND OBJECTIVES OF MEETING : Discuss regarding pre-final examination & preparation of Internal Assessment  
Discuss about the MUHS Examination form.**AGENDA FOR MEETING**

01	Discuss regarding pre-final Examination &
02	preparation of Internal Assessment
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04	To Discuss about the MUHS Examination
05	form.
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**ATTENDANCE FOR MEETING**

SR.NO.	NAME OF PARTICIPANT	DESIGNATION	SIGN
01	Dr. Mausmi Lendhe	Principal	
02	prof. Mrs. Vishakha Granvir	vice principal	
03	Mrs. Ashwini Vaidya	professor	
04	Mrs. Jacinth Dhaya	Associate professor	
05	Mrs. Manorama Kashyap	Associate professor	
06	Ms. Menao Devi	Associate professor	
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08	Mr. Piyush Wagh	Assistant professor	
09	Mrs. Ashwini Mankar	Assistant professor	
10	Mrs. Nimmi	Associate professor	
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MINUTES OF MEETING :

- Meeting held on 16/9/23 at principal office
- Take Review on last curriculum Meeting
- Discuss on current curriculum Activity
- Discuss prefinal Exam schedule for PB. Bsc. II<sup>nd</sup> Semester pattern Nursing student.
- Assign work to Subject HOD preparation of Question paper by HOD & start preparing Internal Assessment
- Admission process comitee was formulated for B.Sc Nursing II Semester student
- Ask teacher to complete Internal Assessment as soon as possible so we can sign internal in early days. and motivate student for study
- Take view on a syllabus of each class as it is completed or not. & motivate teacher to get it finished before pre-final Examination
- See for External lecture also as it is required so all the focuses get completed or not and pre-final External Teacher also to complete before pre-final Examination
- Look Overview related to MUHS Exam Form fill up by all the student of BSc Nursing II<sup>nd</sup> Semester Student
- And Motivated the student to work hard for MUHS Examination.

*A. K. Kulkarni*

MEETING MINUTES PASSED BY :



*M. S. ...*

MEETING SECONDED BY :



# GODAVARI COLLEGE OF NURSING, JALGAON

## CURRICULUM COMMITTEE MEETING MINUTES RECORD

CHAIR PERSON FOR MEETING : Prof. Vishakha Wagh

VENUE : Seminar Hall DATE : 30 Nov 2023 TIME : 3:00pm-5:00pm

AIMS AND OBJECTIVES OF MEETING : To discuss about academic records.

### AGENDA FOR MEETING

01	To check all the academic records
02	To maintain the leave record and record
03	of chronic absent students
04	To discuss about demo classes
05	To discuss about external lectures
06	To arrange the mentor-mentee record
07	To maintain monthly attendance record
08	to be maintained on excel sheet.
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### ATTENDANCE FOR MEETING

SR.NO.	NAME OF PARTICIPANT	DESIGNATION	SIGN
01	Prof. Vishakha Wagh	Prof. cum Vice Principal	[Signature]
02	Prof. Ashwini Vaidya	Professor	[Signature]
03	Mrs. Jairoth Dhaya	Associate Professor	[Signature]
04	Mrs. Manorama Kashap	Associate Professor	[Signature]
05	Ms. Menon Devi	Associate Professor	[Signature]
06	Dr. Priyadarshini Man	Associate Professor	[Signature]
07	Ms. Nimmi Varghese	Associate Professor	[Signature]
08	Ms. Piyush Wagh	Assistant Professor	[Signature]
09	Ms. Ashwini Mankar	Assistant Professor	[Signature]
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MINUTES OF MEETING :

- Meeting held on 30-Nov 2023 at seminar Hall
- Taken academic review of all records.
- Discussed about monthly attendance to be maintained in excel sheet.
- Distribution of NACC criteria work.
- Discussed about the action should be taken for the chronic absent students
- Discussed about the handover of lectures if the teachers are on leave
- Demo classes should be arranged for all classes.
- Academic year maximum demonstration hours should be completed.
- Discussed about the external lecture and its syllabus completion.
- Discussed about the distribution of mentor-mentee diaries to Ms. Smriti Pandey
- Discussed on current curriculum Activity
- Took overview on syllabus completion of each class as well as academic activity
- Discussed about the group wise list of master retention of each class.
- Planning for the ~~other~~ on course and value added course on April, May, June and July.

MEETING MINUTES PASSED BY :



MEETING SECONDED BY :

**GODAVARI COLLEGE OF NURSING, JALGAON****CURRICULUM COMMITTEE MEETING MINUTES RECORD**CHAIR PERSON FOR MEETING : prof. vishakha waghVENUE : Principal office ~~Session Hall~~ DATE : 14/2/24 TIME 4-5 pm

AIMS AND OBJECTIVES OF MEETING : \_\_\_\_\_

To discuss & plan curriculum of Next Academic year.

## AGENDA FOR MEETING

01	Plan & Discuss Curriculum of Next Academic
02	year.
03	- Discuss about-
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## ATTENDANCE FOR MEETING

SR.NO.	NAME OF PARTICIPANT	DESIGNATION	SIGN
01	prof. vishakha wagh	prof. Principal	
02	prof. Ashwini Vaidya	professor	
03	Mrs. Tacinth Dbaya	Associate professor	
04	Mrs. Manorama Kashap	Associate professor	
05	MS. Menao devi	Associate professor	
06	Dr. Priyadarshini Marm	Associate professor	
07	MS. Nimoi Varghese	Associate professor	
08	MS. Pixush wagh	Assistant professor	
09	MS. Ashwini mankar.	Assistant professor	
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MINUTES OF MEETING :

- Meeting held on 14/12/24 at principal office.
- Discussed about current Academic activity, now to improve it & finding the solution or alternative for learning problem at for last & this academic problem.
- Discussed about the External Lecture & its Syllabus. Completion should focus on External Lecture should be complete as soon as possible.
- Disturbation of work by class co-ordinator to class teacher equally
- Discussed about student progress by planning & new strategy to improve knowledge of student so they should study hard will get good for this Result for upcoming academic year
- From leaving Academic year Maximum Demonstration hour should be completed
- Strict Action should be taken on student absentism.
- Motivate students for study & get score in Examination & should be strict Evaluation by teacher
- All Subject HOD, class teacher & co-ordination should have main focus on skill development of student in hospital and to increase the self study hours & Remedial classes (As per feedback collected)
- Induction programme should be arranged for newly join staff.
- We discuss about value added and addcourse will start on April onward.
- Every Meeting should be planned date & all co-ordinator & head of criteria will responsible for it
- Plan remedial classes for students & it should be on time & always take review of it by class-co-ordinator
- All Community programs should be organized by student with the guidance of teachers
- Discuss regarding Academic Course on value added Course and Add on course

*[Signature]*

MEETING MINUTES PASSED BY



MEETING SECONDED BY:

*[Signature]*

CHAIR PERSON FOR MEETING : prof. Vishakha waghVENUE : principal office DATE : 26/4/24 TIME 3-4 pmAIMS AND OBJECTIVES OF MEETING : To Discuss about the Exam pattern of MUHS Examination.

## AGENDA FOR MEETING

01	<u>proper maintenance of Examination records</u>
02	<u>Submission of internal assessment marks to university</u>
03	<u>in stipulated period of time</u>
04	<u>Setting of question paper as prescribed university</u>
05	<u>format / skeleton</u>
06	<u>Grievance of Student related to the Examination</u>
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## ATTENDANCE FOR MEETING

SR.NO.	NAME OF PARTICIPANT	DESIGNATION	SIGN
01	<u>prof. Vishakha wagh</u>	<u>Principal</u>	<u>[Signature]</u>
02	<u>prof. Ashwini vaidya</u>	<u>professor</u>	<u>[Signature]</u>
03	<u>Mrs. Jacinth Dhaya</u>	<u>Associate professor</u>	<u>[Signature]</u>
04	<u>Mrs. Manorama Kashap</u>	<u>Associate professor</u>	<u>[Signature]</u>
05	<u>Ms. Menca Devi</u>	<u>Associate professor</u>	<u>[Signature]</u>
06	<u>Dr. priyadarshini Nam</u>	<u>Associate professor</u>	<u>[Signature]</u>
07	<u>MS. Nimmi Varghese</u>	<u>Associate professor</u>	<u>[Signature]</u>
08	<u>Mrs. piyush wagh</u>	<u>Associate professor</u>	<u>[Signature]</u>
09	<u>MS. Ashwini Mankar</u>	<u>Associate professor</u>	<u>[Signature]</u>
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MINUTES OF MEETING :

- Meeting held on 26/4/24 on Seminar hall.
- Taken academic review of all records.
- Distribution of NAAC criteria work
- Take view on a syllabus of each class as it is completed or not to motivate teachers to get it finished before pre-final examination
- Look overview related to MUHS Exam form fill up by all the student of MSc & BSc Nursing Semester Student
- And motivated the student for to work hard for MUHS Examination
- Assign work to subject HOD preparation of question paper by HOD & start preparing Internal Assessment
- On the New guideline of MUHS university for Semester class student also for BSc, MSc will explained by Mam
- Guideline regarding internal Assessment (New updated)
- update Semester pattern 50 mark in midterm and also 50 mark in pre-final examination

*An. Narayan*

MEETING MINUTES PASSED BY :



MEETING SECONDED BY :

*[Signature]*



CHAIR PERSON FOR MEETING : prof. Vishakha waghVENUE : principal office DATE : 5/6/24 TIME 3-4 pmAIMS AND OBJECTIVES OF MEETING : To Discuss regarding pre-final Examination & preparation of Internal Assessment

## AGENDA FOR MEETING

01	<u>Discuss regarding pre-final Examination &amp;</u>
02	<u>preparation of Internal Assessment.</u>
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04	<u>Discuss about the initiation of innovative</u>
05	<u>Teaching technique during lectures</u>
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## ATTENDANCE FOR MEETING

SR.NO.	NAME OF PARTICIPANT	DESIGNATION	SIGN
01	<u>prof. Vishakha wagh</u>	<u>Principal</u>	<u>[Signature]</u>
02	<u>prof. Ashwini Vaidya</u>	<u>Professor</u>	<u>[Signature]</u>
03	<u>Mrs. Jacinth Ghaya</u>	<u>Associate professor</u>	<u>[Signature]</u>
04	<u>Mrs. Manorama Kashap</u>	<u>Associate professor</u>	<u>[Signature]</u>
05	<u>MS. Menao Devi</u>	<u>Associate professor</u>	<u>[Signature]</u>
06	<u>Dr. Priyadarshini Mam</u>	<u>Associate professor</u>	<u>[Signature]</u>
07	<u>MS. Nimmi Vaeghuse</u>	<u>Associate professor</u>	<u>[Signature]</u>
08	<u>Mr. Piyush wagh</u>	<u>Associate professor</u>	<u>[Signature]</u>
09	<u>MS. Ashwini Mankar</u>	<u>Associate professor</u>	<u>[Signature]</u>
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MINUTES OF MEETING :

- Meeting held on 5/6/24 at principal office
- Take Review on last curriculum meeting
- Discuss on current curriculum Activity
- Discuss pre-final Exam Schedule for PB.BSC BSC & MSc Nursing Student.
- Assign work to Subject HOD preparation of Question paper by HOD & start preparing internal Assessment
- Admission process committee was formulated for Bsc Nursing year Student for new Academic year 2023-2024
- Ask teacher to complete Internal Assessment as soon as possible so we can sign internal in early days. oral motivate student for study.
- Take note on a Syllabus of each class as it is completed or not
- on the new guideline of MVHS university for Semister class student also for PB.BSc MSc will explained by Mam
- We discussed about the initiation of innovative teaching technique during lectures
- We discussed to Renew the Subscription of OBE Software from We Medulife.

*Jh Kewar*  
MEETING MINUTES PASSED BY :



*[Signature]*  
MEETING SECONDED BY :